



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

Board of Directors

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RESOLUTION

No. 2026-03-18-A

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

**ESTABLISHING A FEE SCHEDULE FOR INSPECTIONS AND PLAN REVIEWS CONDUCTED PURSUANT TO THE
2025 COLORADO WILDFIRE RESILIENCY CODE**

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| Resolution No.: 2026-03-18-A | Adopted: March 18, 2026 | Effective: Concurrent with Res. No. 2026-03-18 |
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RECITALS

WHEREAS, the Board of Directors of the Southern Park County Fire Protection District has adopted, by Resolution No. 2026-03-18, the 2025 Colorado Wildfire Resiliency Code ("CWRC"), as promulgated by the Wildfire Resiliency Code Board and codified in 8 CCR 1507-39, applicable to new construction, additions, and external alterations within the District;

WHEREAS, the implementation of the CWRC will require the District to conduct permit reviews, fire protection inspections, defensible space inspections, and commercial plan reviews in connection with new construction subject to the Code;

WHEREAS, the District and the Park County Building Department are parties to a Memorandum of Understanding dated January 1, 2011 (Park County Document No. 676424), which authorizes the District to impose inspection fees as the District deems necessary to carry out its inspection and plan review functions in connection with Park County building permits;

WHEREAS, the Board of Directors finds that establishing a transparent, Board-approved fee schedule for CWRC-related inspections and plan reviews is in the best interest of the District and the public, and ensures that the costs of implementing the CWRC are borne by the construction activity that necessitates such review;

WHEREAS, Resolution No. 2026-03-18, Section 3, provides that fees for inspections and plan reviews conducted pursuant to the CWRC shall be established by separate Board resolution, and that the District Fire Chief may not establish, waive, or adjust such fees without prior Board approval;

WHEREAS, the Board of Directors intends that this fee schedule be incorporated into the updated Memorandum of Understanding with the Park County Building Department contemplated by Resolution No. 2026-03-18, and that no fees shall be collected under this Resolution until the Standard Operating Guideline (SOG) required under Resolution No. 2026-03-18 has been approved by the Board and enforcement has been authorized;

WHEREAS, adoption of this fee schedule requires no mill levy increase or voter authorization and is within the existing authority of the Board to establish fees governing its inspection and enforcement programs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado, as follows:

- 1. Establishment of CWRC Fee Schedule.** The Board of Directors hereby establishes the following fee schedule for inspections, plan reviews, and related services performed by the District in connection with the 2025 Colorado Wildfire Resiliency Code. All fees are payable to the Southern Park County Fire Protection District at the time of permit application or inspection scheduling, as applicable.

| Permit / Inspection Type | Fee | Notes |
|--|---|---|
| New Single-Family Residential Construction | \$150.00 | Per structure; includes initial inspection and one re-inspection |
| New Multi-Family Residential Construction | \$150.00 per unit (minimum \$300.00) | Per unit; includes initial inspection and one re-inspection |
| New Commercial or Industrial Construction | \$300.00 | Per structure; includes initial inspection and one re-inspection |
| External Additions and Alterations (subject to CWRC) | \$100.00 | Per permit application; includes initial inspection |
| Defensible Space Compliance Inspection | \$75.00 | Per parcel; required for all new construction subject to CWRC |
| Re-Inspection (second and subsequent) | \$75.00 | Per visit, after one included re-inspection is exhausted |
| Commercial Plan Review (CWRC compliance) | \$150.00 | Per submittal; covers initial review and one revision cycle |
| Fee Waiver / Reduction | Board discretion | May be granted by Board resolution for hardship or public interest purposes |

- 2. Collection and Appropriation of Fees.** All fees collected pursuant to this Resolution shall be deposited into the District’s general fund and appropriated by the Board of Directors for purposes of offsetting the costs of CWRC implementation, including but not limited to staffing, training, equipment, and administrative expenses associated with the District’s inspection and enforcement program. The District Fire Chief shall provide the Board with a quarterly accounting of fees collected and expenses incurred under the CWRC program.
- 3. Coordination with Park County.** The District Fire Chief is directed to incorporate this fee schedule into the updated Memorandum of Understanding with the Park County Building Department, as directed by Resolution No. 2026-03-18. Prior to collecting any fees under this Resolution, the Chief shall confirm with Park County the mechanism by which fee payment will be required as a condition of, or in connection with, the issuance of building permits for new construction within the District. The Chief shall report to the Board on the status of this coordination as part of the SOG submission required under Resolution No. 2026-03-18.
- 4. Fee Waivers and Adjustments.** The Board of Directors reserves the sole authority to waive, reduce, or adjust fees established by this Resolution. The District Fire Chief may not waive or reduce fees without prior Board approval, except as specifically authorized in writing by the Board. Any request for a fee waiver shall be submitted to the Board in writing, stating the basis for the request, and shall be acted upon at a regular or special meeting of the Board.
- 5. Annual Review.** The Board of Directors shall review this fee schedule no less than annually, beginning in January of the calendar year following the commencement of enforcement under Resolution No. 2026-03-18, and may adjust fees by resolution to reflect changes in the District’s costs of administration and enforcement. The Chief shall present a fee adequacy report to the Board at each annual review, comparing fees collected against actual program costs.
- 6. Effective Date and Relationship to Resolution No. 2026-03-18.** This Resolution shall take effect concurrently with the commencement of inspection and enforcement activities authorized under Resolution No. 2026-03-18. No fees shall be collected under this Resolution prior to that date. This Resolution is adopted as a companion measure to Resolution No. 2026-03-18 and shall be read and construed together with that Resolution.
- 7. Severability.** If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution.

PASSAGE AND ADOPTION

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Southern Park County Fire Protection District at a duly noticed regular meeting of the Board held on March 18, 2026, by the following vote:

| Director | AYE | NAY | ABSTAIN |
|-----------------------------------|--------------------------|--------------------------|--------------------------|
| Sean English (Board Chair) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mike Brandt (Secretary/Treasurer) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mike Smith | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mike Parrish | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

ATTESTATION

IN WITNESS WHEREOF, the undersigned, being the duly authorized officers of the Board of Directors of the Southern Park County Fire Protection District, hereby attest to the adoption of this Resolution.

Sean English, Board Chair
Southern Park County Fire Protection District

Date: _____

Mike Brandt, Secretary/Treasurer
Southern Park County Fire Protection District

Date: _____

CERTIFICATION

I, Mike Brandt, Secretary/Treasurer of the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado, hereby certify that the foregoing is a true and correct copy of Resolution No. **2026-03-18-A** duly adopted by the Board of Directors at a regular meeting held on March 18, 2026, at which a quorum was present and acting throughout.

Mike Brandt
Secretary/Treasurer
Southern Park County Fire Protection District

Date: _____