

Southern Park County  
Fire Protection District  
SPCFPD Board of Directors  
P.O. Box 11  
Guffey, CO 80820-0011  
(719) 689-9479  
[www.guffeyfire.net](http://www.guffeyfire.net)



Kenneth C. Thomas, Board Chair  
Mike Brandt, Secretary/Treasurer  
Elaine Campbell, Director  
Vince Johnston, Director  
Mike Parrish, Director

## SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

### Regular Board of Directors Meeting

2023 January 05 @ 6:00 P.M.

#### 1) Introduction of Visitors

None

#### 2) Attendees:

##### Board members present:

Ken Thomas  
Mike Brandt  
Elaine Campbell  
Mike Parrish

##### Excused Board Member:

Vince Johnston

##### Department members present

Chief Aric Stahly  
Deputy Chief Gena Farmer  
Lt. Barry Picker

#### 3) Call to Order:

Meeting called to order at 6:02 p.m. by Board Chair Ken Thomas.

#### 4) Approval of Agenda:

Mr. Thomas moved to approve the agenda as revised, second by Ms. Campbell; motion carried.

#### 5) Approval of Minutes

Motion to approve the minutes from the 2022.12.08 and 2022.12.20 meetings by Mr. Thomas, second by Mr. Brandt; motion carried.

#### 6) Gene Stanley – Emergency Services Director:

Mr. Stanley came to the meeting to praise and congratulate the recent EMS team response with which he was involved. He was complimentary about the assessment and follow-up for evacuation performed by the team. As he was the department chief prior to taking the role of County Emergency Services Manager he has a unique perspective and experience.

#### 7) Director's Chief's and Committee Reports

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##### S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

- a. Auxiliary Report – nothing to report
- b. Regulatory Matters

Jan 22-Feb 16 – Call for nominations

Feb 24, 2023 – Deadline for notice of Self Nomination

Feb 27, 2023 – Deadline for write in candidate submission

Feb 28, 2023 – If no more candidates than openings, cancel election, file notice of cancellation and notify candidates – or – begin election process.

- c. Chief’s Report

Incident responses

	Month	Year to Date
Traffic Accidents	0	13
Medical	5	81
Wildfires	0	2
Smoke Reports	0	10
Structure Fire	0	1
Mutual Aid	1	7
Other	2	22
<b>Total Calls</b>	<b>8</b>	<b>136</b>

**Water Usage:** Fire Station total: 1418 gal

- K&B: 575 gal
- Training and Maintenance: 843 gal
- Suppression: 0 gal
- Road & Bridge: 403 gal
- Community Center: 123 gal

Summary:

**1. Equipment status**

- a. Brush 9-1 / Engine 961 repairs are completed. Alignment warranty work Monday.
- b. Squad truck repairs on 9-1, 9-2, and 9-3 have been completed. Squad 9-3 anti-freeze issue was fixed. Loose hose near EGR delete work. Brakes and rotors will be acquired Saturday and completed in-house next week.
- c. Med 9-3 is running fine after fuel filter replacement. Brakes and rotors will be picked up Saturday and installed next week.
- d. New Command truck- Decals ordered, installed what we had in stock. Topper ordered, cargo slide ordered, going to order Ranch Hand grill guard to install on existing front bumper. Topper is 4 weeks out. Will be operable shortly after topper installation.
- e. Gena working on Tender 9-1 lights – progress has been made and Gena has spent significant time chasing down parts.
- f. Engine 9-4 (mini-pumper) will be sold back to Hartsel FD for same price we paid. They will take delivery next week.
- g. State truck (Brush 9-4) needs tires; other repairs completed and billed to state.
- h. Engine 9-1 needs overhaul / tune up / air leak fixed. TELMA system needs fixed. In process of scheduling with Dirk’s- contact has been made. No appointment yet.
- i. Park County installed a directional antenna and new batteries on Tenderfoot tower. Jury still out on whether it has improved radio signal.
- j. DTR/ 800MHz radio base station is in process of installation; would be done but Antenna Farm sent a faulty antenna cable. Still waiting for replacement antenna cable.

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- k. Chief is in process of researching turnout gear and obtaining bids. We have picked the gear we want; will be applying for grant through DFPC FF safety grant which opens January 14<sup>th</sup> and ends Feb 29<sup>th</sup>. 50% match will save our department money.
- l. Chipping is underway in our district. John German (913) is leading the project.

**2. CIP Projects**

- a. Aprons put on schedule for June 2023- Calls have been made for estimates from 2 companies so far.
- b. Need to have repeater tested and installed so we can use TAC9 West radio channel.
- c. All the gear from the DFPC direct-dispersion has been received.
- d. Motion light installed above entrance; 4 more will be installed when we figure out the best way to match the boxes with the fixtures. Waiting for warmer weather.

**3. Personnel Status**

- a. 22 Active members
- b. 5 Reserve members
- c. 2 new EMTs passed NREMT exam; obtaining state licensing by next week. 1 more attending EMT class currently; will finish in May.
- d. 1 FF attending Academy in Cripple Creek; 1 more attending Academy in Hartsel starting February.
- e. 1 new volunteer- fully red-carded member. Formerly with 4Mile.
- f. One of our volunteers (924) suffered a “mild” heart attack on 12/5; he is still recovering; using equipment at Station 1 for light workouts.

**4. Events**

- a. Community Wildfire Protection Plan is underway. We brought John from CSUFS to help us. Looks like we’ll be able to obtain a grant for the development of the plan, and another grant for implementation of the plan.
- b. Guffey Charter School has no operational “School-Safe” system at this time. Jacob Sampson has a FD radio for comms with first responders.
- c. Appreciation dinner for volunteers in February.

d. Treasurer’s Report:

Treasurer’s report is available at [www.guffeyfire.net](http://www.guffeyfire.net) . The report will be revised once figures from December tax reports are available.

The following requests for payment have been received and require Board approval. Mr. Brandt moves to approve one item, totaling \$2,670.98, second by Mr. xxx; motion carried.

Payment to:	Amount:	For:
Gena Farmer	\$2,670.98	Reimbursement for items purchased – including pick up pond

**8) Old Business**

Website –

Command truck update – see chief report

Repeater install schedule and test – see chief report

Engine 9-4 replacement – no progress yet

Ambulance 9-3 refurbishment plan status – chassis deposit has been made, and Arrow will install the Stryker cot system

**9) New Business**

Appoint DEO and set election timing

Resolution to appoint Carly Dabney as the DEO for the upcoming election. (Attachment 1) Mr. Thomas moved to approve the resolution

Resolution for 2023 Regular District Election (Attachment 2)

Service enhancement proposal

Dispose of old Command truck – Mr. Thomas moved to sell the old Command Truck for \$2,500 to G. Farmer, second by Mr. Parrish, motion carried. Department will recover all emergency equipment from the truck.

**10) Public Input**

**11) Adjourn meeting:** Meeting adjourned at 7:40 p.m. by Board Chair Thomas.

*These minutes were approved at the 2023.02.02 meeting.*

Attachment 1: Resolution



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT  
2023 January 05

RESOLUTION APPOINTING A DESIGNATED ELECTION OFFICIAL AND AUTHORIZING DESIGNATED ELECTION  
OFFICIAL TO CANCEL ELECTION

Resolution 2023.01.05-02 32-1-804(2), 1-13.5-513, 1-1 1-103(3) C.R.S.

WHEREAS, pursuant to 32-1-804(2), C.R.S., the Board of Directors of Southern Park County Fire Protection District, Park County, Colorado is authorized to designate a Designated Election Official (the "DEO") to exercise the authority of the Board in conducting the election, and

WHEREAS, pursuant to 1-13.5-513, C.R.S., the Board can authorize the DEO to cancel the election upon certain conditions.

NOW THEREFORE, be it resolved by the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado that:

- 1 . The Board hereby names [has named] Carla Dabney as the DEO for the regular special district election scheduled for the second day of May 2023.
- 2 . The Board hereby authorizes and directs the DEO, if the only matter before the electors is the election of persons to office, to cancel said election and declare the candidates elected, if at the close of business on the sixty-third day before the election there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates.
- 3 . The Board further authorizes and directs the DEO to publish and post a Notice of Cancellation of election at each polling place and in the offices of the DEO, the county clerk and Recorder of each county in which the district is located. The DEO shall also notify the candidates that the election was cancelled, and they are elected by acclamation.
- 4 . Pursuant to 51-11-103(3), and 51-13.5-513(1) & (4), if the DEO has cancelled the election, the DEO or district will file this resolution, together with the Notice of Cancellation, with the Division of Local Government.

Adopted and approved this 5<sup>th</sup> day of January 2023, by the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado.

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

By   
Ken Thomas, Chairman

ATTEST:

  
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Michael Brandt, Secretary

Attachment 2: Resolution



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT  
2023 January 05

RESOLUTION FOR 2023 REGULAR DISTRICT ELECTION

Resolution No. 2023.01.05-1

ref: 92-1-804, y -13.5, C.R.S.

WHEREAS the terms of office of Directors Johnston and Parrish shall expire after their successors are elected at the regular special District election to be held on May 2, 2023, ("Election") and take office; and

WHEREAS, in accordance with the provisions of the Special District Act ("Act") and the Colorado Local Government Election Code ("Code"), the Election must be conducted to elect 2 Directors to serve for a term of four (4) years; and

NOW, THEREFORE, be it resolved by the Board of Directors of the SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT in the County of Park, State of Colorado that:

1. The regular election of the eligible electors of the District shall be held on May 2, 2()23, between the hours of 7:00 A.M. and 7:00 P.M. pursuant to and in accordance with the Act, Code, TABOR, and other applicable laws. At the time, 2 Directors will be elected to serve a three-year.

There shall be one (1) polling place at the following location situated in the County of Park, State of Colorado. The polling place located at Guffey Community Center, 1625 County Road 102, Guffey CO

80820 shall also be the polling place for disabled electors and for eligible electors not residing within the District. If the Designated Election Official deems it to be more expedient for the convenience of the eligible electors of the District (who are also eligible electors in other special districts with overlapping boundaries which are conducting elections on the Election day), the Election may be held jointly with such special districts in accordance with coordinated election procedures as set forth in an agreement between all participating special districts. In such event, the election precincts and polling places shall be as set forth in such agreement. The Designated Election Official is authorized to execute such agreement on behalf of the District, which agreement shall include provisions for the allocation of responsibilities for the conduct and reasonable sharing of costs of the coordinated Election.

Applications for absentee ballots may be filed with the Designated Election Official at the address indicated on the Call for Nominations, no later than the close of business on the Tuesday immediately preceding the election day (April 25, 2023).

The Designated Election Officials of local governments with overlapping boundaries that hold elections the same day by polling place must meet, confer, and thereafter, if practical, hold such elections in a manner that permits an elector in the overlapping area to vote in all such elections at one polling place. If applicable, Designated Election Official is authorized to enter into an intergovernmental agreement with such local governments on behalf of the District concerning the election procedures and any cost sharing associated with coordinating the use of one polling place.

The Board of Directors hereby designate Carla Dabney as the Designated Election Official of the District, who is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and the Act, Code, or other applicable laws. The Election shall be conducted in accordance with the Act, Code, and other applicable laws. Among other matters, the Designated Election Official shall publish the call for nominations, appoint election judges as necessary,

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appoint the Canvass Board, arrange for the required notices of election, and printing of ballots, and direct that all other appropriate actions be accomplished.

Self-Nomination and Acceptance forms are available at the Designated Election Official 's office located at the above address. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2023, nor later than the close of business (time: 3:00 p.m.) on Friday, February 24, 2023.

If the only matter before the electors is the election of Directors of the District and if, at the close of business on February 28, 2023, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than February 27, 2023, the Designated Election Official shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code. The Notice and this resolution, signed by the Board Chair, shall be filed with the Division of Local Government.

If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

All actions previously taken by the Designated Election Official or the Secretary of the Board of Directors or any other persons acting on their behalf pursuant to the Act, the Code or other applicable laws, are hereby ratified and confirmed.

All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

The provisions of this Resolution shall take effect immediately.

ADOPTED AND APPROVED this 5<sup>th</sup> day of January 2023

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

By 

Ken Thomas, Chairman

ATTEST:

By 

Michael Brandt, Secretary