

Southern Park County
Fire Protection District
SPCFPD Board of Directors
P.O. Box 11
Guffey, CO 80820-0011
(719) 689-9479
www.guffeyfire.net



Kenneth C. Thomas, Board Chair
Mike Brandt, Secretary/Treasurer
Vince Johnston, Director
Gary Kaszynski, Director
Mike Parrish, Director

SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT Board of Directors Meeting

2020.12.03 @ 6:00 P.M.

*Due to the Covid-19 virus outbreak the regular scheduled December meeting was held in a video conference mode via ZOOM **.*

Links were posted with the agenda prior to the meeting

1) Introduction of Visitors: None

2) Attendees:

Board members present:

Ken Thomas - Chair
Mike Brandt – Secretary & Treasurer
Vince Johnston
Gary Kaszynski
Mike Parrish

Excused Board Member:

Department members present

Chief Eugene Farmer
Gordon Scott
Barry Picker

3) Call to Order:

Meeting called to order at 6:05 PM by Board Chair Kenn Thomas.

4) Approval of Agenda:

Mr. Thomas moved to approve the agenda as published with the addition of specific date for documents to be submitted, second by Mr. Parrish; motion carried.

5) Approval of Minutes

Motion to approve the minutes from the 2020.11.12. meeting by Mr. Thomas, second by Mr. Brandt; motion carried.

S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

6) Director’s Chief’s and Committee Reports

a. Chief’s Report

Incident responses

	Month	Year to Date
Traffic Accidents	1	16
Medical	9	133
Wildfires	0	3
Smoke Reports	1	6
Structure Fire	0	0
Mutual Aid	1	7
Other	2	25
Total Calls	14	190

Water usage: kitchen: 621 gal; maint & training 4056 gal; fire suppression 0 gal.

Water Storage System: 30,000 gallons 100 % full

Summary:

1. Equipment status.
 - a. Command 9-1 brakes (fixed)
 - b. Unimog (Brush 9-2) leak in water tank.
 - c. Oil for next year – price expected to be ~2k
 - d. Going to Woodland Park next week to add wi-fi booster.
2. Personnel status: 20 on roster, 14 active
3. Training
 - a. 1 EMT in class, finish soon
 - b. Next EMT class postponed 1 month
 - c. Fire Fighter 1 class postponed
4. Started chipping.
5. Fire inspections – Chief received information from County and the inspection will be done to the 2012 fire code and guides are available.
6. Policy recommendations for fire billing has been sent out for review.

Officers reports:

Gordon Scott: SCBA Exchange – obtained Fire Hawk units. New hoses and some nozzles are installed.

Barry Picker: Program will UC health to bring doctor consultation to our area. No cost for the equipment to our District, equipment given to the District. On a 911 call, the EMT can put the patient in touch with a doctor – it is sliding scale fee of \$30 to \$100. Not yet established if the call to the doctor will be reimbursed by insurance or Medicare.

Must be initiated by a 911 call. This may be modified to allow doctor to request service. The service will be available during 9-5 business hours.

Doctor can write and transmit prescriptions if needed.

Funded as a trial program that will self-fund through mid 2021. At the end of the trial the program may be discontinued or extended. Our portion of the grant is ~11k, some of which goes to the medical director. Hardware for 2 ambulances will be installed next week. Cell service is required for each ambulance – one is included and the second is \$39.95/month.

If the program discontinues the wi-fi service is \$2k/month.

Options: can transport to hospital, can talk to the doctor for fee, can be transferred to other agency or refuse service. Transfers can be made to the closest ALS provider.

Mr. Thomas moved to have the District participate in the system, second by Mr. Parrish.
Motion carried.

Rick Scheffel: will load all the lock software to the new PCs on arrival next week.

b. Auxiliary Report:

Regular meeting has been cancelled, only item coming up is the Toys for Tots.

c. Regulatory Matters

By Dec 10th – assessor’s office must recertify the valuation for taxes.

By Dec 15: submit Certification of Mill Levy

By Jan 15: submit transparency report to DOLA, BOCC, Assessor, Clerk, Recorder, Treasurer

By Jan 1st must update or file current map of boundaries with the clerk, assessor and recorder. Per Chief, he’s been directed to not file a new boundary

d. Treasurer’s Report:

Treasurer’s report is available at www.guffeyfire.net

No extraordinary items to report this month.

7) Old Business

Garage door project is now being managed by Mr. Parrish. He needs information to complete the project acceptance and release and will pursue this with the vendor. Mr. Thomas noted that construction costs have been rising and material costs and availability have affected projects he’s involved with.

Truck – no further information on completion schedule.

Generator: Mr. Kaszynski will follow up with planning and requirements for a manifold on the two tanks for the building with AmeriGas.

8) New Business

1. Resolution to Set Mill Levies ([attachment 1](#)) – Mr. Thomas moved to accept, second by Mr. Parrish, motion carried.

2. Resolution to Appropriate Funds ([Attachment 2](#)) – Mr. Brandt moved to accept, second by Mr. Thomas, motion carried

3. Resolution to Approve Budget ([Attachment 3](#)) – Mr. Thomas moved to accept, second by Mr. Parrish, motion carried

4. Resolution for Exemption from Audit ([Attachment 4](#)) – Mr. Thomas moved to accept, second by Mr. Parrish, motion carried

5. Meeting schedule for 2021: ([attachment 5](#)) – Mr. Brandt moved to accept, second by Mr. Thomas, motion carried

9) Public Input: None

10) Adjourn meeting: Meeting adjourned at 8:00 p.m. by Chairman Thomas.

Attachment 1: Resolution to Set Mill Levies

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Resolution to Set Mill Levies

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR **2021** TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO FOR THE **2017** BUDGET YEAR.

WHEREAS, the Board of Directors of the Southern Park County Fire Protection District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 3rd, 2020 and;

WHEREAS, the amount of money necessary to balance to budget for the general operating purposes from property taxes of **\$358,496** and:

WHEREAS, the 2020 valuation for assessment for the Southern Park County Fire Protection District as certified by the County Assessor is **\$29,217,310**.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Southern Park County Fire Protection District during the 2021 budget year, there is hereby levied a tax of 12.27 mills upon each dollar of the total valuation for assessment of all taxable property within the Southern Park County Fire Protection District for the year 2021.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Park County Colorado, the mill levies for the Southern Park County Fire Protection District as hereinabove determined and set, or be authorized and directed to certify to the County Commissioners of Park County, Colorado, the mill levies for the Southern Park County Fire Protection District as hereinabove determined and set, but as recalculated as needed upon receipt of the final (November) certification and valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED, this 3rd day of December, A.D. 2020.

Ken Thomas, Chairman

Michael Brandt, Treasurer

Attachment 2: Resolution to Appropriate Funds

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Resolution to Appropriate Sums of Money

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**, COLORADO, FOR THE **2021** BUDGET YEAR.

WHEREAS, the Southern Park County Fire Protection District has adopted the annual budget in accordance with the local Government Budget Law, on December 3, 2020, and;

WHEREAS, the Southern Park County Fire Protection District has made provision therein for revenues including monies from reserves/fund balances) in an amount equal to or greater than the total proposed expenditures as set forth in said budget so that the budget remains in balance, as required by law, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue from each fund for the purposes stated:

GENERAL FUND:	Administration and Operations:	\$200,043
RESERVE FUND:	Capital Outlays:	\$ 10,000
	TOTAL	\$210,043

ADOPTED, this 3rd Day of December, A.D. 2020

Ken Thomas, Chairman

Michael Brandt, Treasurer

Attachment 3: Resolution to Approve Budget

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Resolution to Adopt **2021** Budget
(Pursuant to 29 – 1 – 108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY, 2021 AND ENDING THE LAST DAY OF DECEMBER, 2021.

WHEREAS, The Board of Directors of the Southern Park County Fire Protection District has appointed a Budget Committee consisting of the Chairman, Treasurer and Chief, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, the Budget Committee has submitted a proposed budget to this governing body on October 8, 2020 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 12, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Southern Park County Fire Protection District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Chairman and Treasurer of the District and made a part of the public record of the **Southern Park County Fire Protection District**, Park County, Colorado.

ADOPTED, this 3rd Day of December, A.D. 2020

Ken Thomas, Chairman

Michael Brandt, Treasurer

Attachment 4: Resolution for Exemption from Audit

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Resolution/Ordinance for Exemption from Audit
(Pursuant to Section 29-1-604.C.R.S.)

A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT FOR YEAR 2020 FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, STATE OF COLORADO.

WHEREAS, the Board of Directors of Southern Park County Fire Protection District wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.; and

WHEREAS, Section 29-1-604, C.R.S. states that any location government whether neither revenue nor expenditures exceed five hundred thousand dollars may, with the approval the State Auditor, be exempt from the provision of Section 29-1-603, C.R.S.; and

WHEREAS, neither revenue nor expenditures for Southern Park County Fire Protection District exceeded \$750,000 for the Year 2020; and

WHEREAS, an application for exemption from audit for Southern Park County Fire Protection District has been prepared by Osborne, Parsons & Rosacker, LLP, Certified Public Accountants, an independent accountant with knowledge of governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with the regulations issued by the State Auditor.

NOW THEREFORE be it resolved/ordained by the Board of Directors of the Southern Park County Fire Protection District that the application for exemption from audit for Southern Park County Fire Protection District for the year ended December 31, 2017 has been personally reviewed and is hereby approved by a majority of the Board of Directors of the Southern Park County Fire Protection District; that those members of the Board of Directors have signified their approval by signing below, and that this resolution shall be attached to, and shall become a part of the application for exemption from audit of the Southern Park County Fire Protection District for the year ended December 31, 2017.

ADOPTED THIS 7th day of December, A.D. 2017.

Attachment 5: 2021 Meeting Schedule

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Schedule of Regular 2021 Board Meetings

Southern Park County Fire Station #1 – 1745 County Road 102, Guffey CO

6:00 P.M.

First Thursday of each month

(*Exceptions noted below)

January 7, 2021

February 4, 2021

March 4, 2021

April 8, 2021*

May 6, 2021

June 3, 2021

July 8, 2021*

August 5, 2021

September 9, 2021*

October 7, 2021

November 4, 2021

December 2, 2021