



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT Board of Directors' Meeting

2020.02.06 @ 6:00 P.M.

1) Introduction of Visitors

None

2) Attendees:

Board members present:

Denny Gibeson- Chair
Mike Parrish
Sean English – Treasurer
Gary Kaszynski
(Mike Brandt - Secretary to the Board)

Excused Board Member:

Gene Wagner

Department members present

Chief Eugene Farmer
Rick Scheffel

3) Call to Order:

Meeting called to order at 6:20 PM by Board Chair Denny Gibeson.

4) Approval of Agenda:

Mr. English moved to approve the agenda as published, second by Mr. Gibeson; motion carried.

5) Approval of Minutes

Motion to approve the minutes from the 2020.01.02 meeting by Mr. Parrish, second by Mr. Gibeson; motion carried.

6) Director's Chief's and Committee Reports

a. Treasurer's Report:

Treasurer's report is available at www.guffeyfire.net

No extraordinary items to report this month.

S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

The following requests for payment have been received and require Board approval. Mr. English moves to approve these first 2 items, totaling \$1,526.44, second by Mr. Parrish; motion carried.

Payment to:	Amount:	For:
ParkCo Road and Bridge	\$576.97	Nov 2019 Fuel
ParkCo Road and Bridge	\$949.47	Dec 2019 Fuel

Mr. Gibeson moved to approve payment of the federal tax bill, second by Mr. Parrish, motion carried.

Payment to:	Amount:	For:
United States Treasury	\$2,699.88	Fed Taxes

b. Regulatory Matters

Prior to March 31st Application for Exemption from Audit is due to Colorado State Auditor, task performed by our CPA firm.

Begin Process to fill Director’s positions whose terms expire in 2020. Two directors (messrs Gibeson and Parrish) terms expire in 2020. Mr. Gibeson will not run again.

Mr. Gibeson moved to appoint Mike Brandt as DEO, second by Mr. English.

c. Chief’s Report

Incident responses

	Month	Year to Date
Traffic Accidents	3	3
Medical	16	16
Wildfires	0	0
Smoke Reports	0	0
Structure Fire	0	0
Mutual Aid	0	0
Other	2	2
Total Calls	21	21

Water usage: kitchen: 503 gal.; maint & training 1936 gal.; fire suppression 0 gal.

Summary:

1. Equipment status.

- a. Med 9-3 bumper – still looking for replacement.
- b. Med 9-1 electrical issue fixed – bill was \$916 for repair of faulty wiring and was paid on the VISA card.
- c. Squad 9-3: needs to install EGR bypass and shop recommended replace 3 injectors and the fuel pump.
- d. Offer for 2 trucks from BV Fire. Rescue truck (not recommended) and one being converted to a tender which needs air lines for brakes that need to be replaced. Has split rims and old tires and would require extensive modification. Chief Farmer recommended not accepting the 2 engines as they don’t fit the profile desired for the department.
- e. 12 MSA SCBA’s and 3 gas meters donated from BV Fire.

2. Personnel status: 18 on roster, 17 active.
3. Training
 - a. 1 new EMT – Millie Picker passed the national registry test.
 - b. 3 in AEMT class.
 - c. 2 CPR instructor class (will be in Lake George).
4. Grants update: Final for the cot has been sent to the state. Grants for 2020 close on Feb 16th. Priorities are for SCBA bottles and the exhaust system.
5. Request 12 ft. scaffold tower (\$590.00). Mr. English moved to approve the purchase the Northern Tool 12ft scaffold for \$590.00, second by Mr. Gibeson, motion carried.
6. Working on contractor to replace door and lock station 1.
7. Medical Director – current rules have been signed off by the director and are being filed. Still have to hand off to ALS unit unless none are available in which case they can transport to Woodland Park.
8. Policies, created new Helicopter launch SOG.
9. Computers at station – need to plan upgrade of older laptops.
- d. Auxiliary Report – nothing to report.

7) New Business

Resolution to Appoint Designated Election Official – Mr. Gibeson read the resolution to appoint Mr. Brandt as DEO for the upcoming election. (see attachment 1). Mr. Gibeson moved to accept the resolution second by Mr. English, motion carried.

Resolution for Regular District Election – Mr. Gibeson read the resolution for the election (see attachment 2). He moved to accept the resolution as read with inclusion of the DEO's address, second by Mr. English, motion carried.

Designate Posting Location – Mr. Gibeson recommends changing posting locations to the website and Station 1. This will require amending the 2020 transparency notice to modify the posting locations. Station 1 would qualify as the emergency posting location as well. This will be accomplished as the next meeting by resolution. This will drop the county clerk's office, the library and the community center.

Policy Manual Discussion

8) Old Business

CIP Document review – moved the 2019 projects into 2020. For major projects (e.g. electrical refurbishment), Mr. Kaszynski would like to establish a statement of work and send out requests for proposals, even though they are not required at this spending level. 2:19

Mr. Kaszynski recommends a preventive maintenance program be established to improve equipment availability and lifetime. While this is not a capital

Mr. English moved to accept the plan, second by Mr. Gibeson, motion carried.

Electrical work at Station 1 is a major project and key to many follow-on projects. Generator can be purchased by the District and its installation and incorporation added to the electrical project. All work (for all stations) would be in the same bid. Mr. Gibeson moved to start the RFP process, second by Mr. English, motion carried.

9) Public Input

10) Executive Session for Personnel Matters

Mr. Gibeson moved to adjourn and move into executive session for the discussion of personnel matters involving the chief pursuant to CRS Section 24-6-402-4(f), second by Mr. English; motion carried. Meeting adjourned to executive session at 9:00 p.m.

11) Reconvened meeting at 11:12 p.m

12) Adjourn meeting: Meeting adjourned at 11:12 p.m. by Chairman Gibeson.

Attachment 1: Appointment of DEO.



STATE OF COLORADO)
)ss
COUNTY OF PARK)

BEFORE THE BOARD OF DIRECTORS
OF THE SOUTHERN PARK COUNTY
FIRE PROTECTION DISTRICT

**RESOLUTION TO NAME DESIGNATED ELECTION OFFICIAL
Resolution #2020-2-6 B**

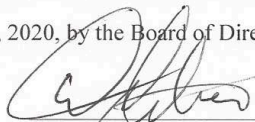
WHEREAS, pursuant to 32-1-804(2), C.R.S., the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado is authorized to designate a Designated Election Official to exercise the authority of the Board in conducting the election and,

WHEREAS, pursuant to 1-5-208, C.R.S., the Board can authorize the Designated Election Official to cancel the election upon certain conditions;

NOW THEREFORE, be it resolved by the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado that:

1. The Board hereby names Michael K Brandt as the Designated Election Official (DEO) for the regular special district election scheduled for the 5th of May, 2020.
2. The Board hereby authorizes and directs the DEO, if the only matter before the electors is the election of persons to office, to cancel said election and declare the candidates elected, if at the close of business on the sixty-third day before the election there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates.
3. The Board further authorizes and directs the DEO to publish and post a Notice of Cancellation of Election at each polling place and in the offices of the DEO, the County Clerk and Recorder of each county in which the district is located, and file with the Division of Local Government. The DEO shall also notify the candidates that the election was cancelled, and they are elected by acclamation.
4. Once the DEO has cancelled the election, the Board will formally cancel the election by resolution, pursuant to C.R.S. 1-11-103(3), and file said resolution with the Division of Local Government.

ADOPTED and APPROVED this 6th day of February, 2020, by the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado



Board Chair, Denny Gibeson

CERTIFICATION

The undersigned certifies that the foregoing Resolution is a true, complete and correct copy of a Resolution of the Board of Directors of the Southern Park County Fire Protection District duly and regularly entered by the Board at its regular public meeting held on 6 February 2018.



Signature
Sean English / Board Treasurer
Printed Name / Title

Attachment 2: Resolution for Regular District Election



STATE OF COLORADO)	BEFORE THE BOARD OF DIRECTORS
)ss	OF THE SOUTHERN PARK COUNTY
COUNTY OF PARK)	FIRE PROTECTION DISTRICT

ELECTION RESOLUTION FOR REGULAR DISTRICT ELECTION

Resolution # 2020-2-6A

Pursuant to 32-1-804, 1-13.5 C.R.S.

WHEREAS, the terms of office of Directors Mike Parrish and Denny Gibeson shall expire after their successors are elected at the Regular Special District Election to be held on May 5th, 2020 (“Election”) and take office; and,

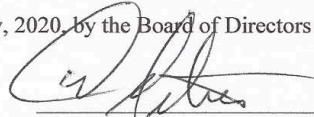
WHEREAS, in accordance with the provisions of the Special District Act (“Act”) and the Colorado local Government Election Code (“Code”), the Election must be conducted to elect two (2) Directors to serve for a term of three (3) years; and

NOW THEREFORE, be it resolved by the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado that:

1. The regular election of the eligible electors of the District shall be held on May 5th, 2020, between the hours of 7:00 A.M. and 7:00 P.M. pursuant to and in accordance with the Act, Code, TABOR and other applicable laws. At that time, two (2) Directors will be elected to serve a three (3) year term.
2. There shall be one polling place at the following location: Guffey Community Center situated in the County of Park, State of Colorado. The polling place located at 1625A County Road 102, Guffey, CO 80820 shall also be the polling place for disabled electors and for eligible electors not residing within the District.
3. Applications for absentee ballots may be filed with the Designated Election Official (“DEO”) at the address indicated on the Call for Nominations, no later than the close of business on April 28th, 2020.
4. The Designated Election Official, Michael K Brandt, is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and the Act, Code, or other applicable laws. The Election shall be conducted in accordance with the Act, Code, and other applicable laws. Among other matters, the DEO shall publish the call for nominations, appoint election judges as necessary, appoint the Canvass Board, arrange for the required notices of election, and printing of ballots, and direct that all other appropriate actions be accomplished.
5. Self-Nomination and Acceptance forms are available at the DEO’s office at 1661 County Road 88, Guffey, CO 80820 or on the SPCFPD website at www.guffeyfire.net . All Candidates must file a Self-Nomination and Acceptance form with the DEO no earlier than January 1st, nor later than the close of business (5:00 P.M.) on Friday, February 28th, 2020.
6. If the only matter before the electors is the election of Directors of the District and if, at the close of business on March 2nd, 2020, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than February 28th, 2020, the DEO shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code. The Notice and this resolution, signed by the Board Chair, shall be filed with the Division of Local Government.

7. Pursuant to Section 1-11-203.5, C.R.S., any election contest arising out of a ballot question election concerning the order of the ballot or the form or content of the ballot title shall be commenced by petition filed with the proper court within five (5) days after the title of the ballot question is set.
8. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board's intention that the provisions hereof are severable.
9. Any and all actions previously taken by the DEO or the Secretary of the Board of Directors or any other persons acting on their behalf pursuant to the Act, the Code or other applicable laws, are hereby ratified and confirmed.
10. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

ADOPTED and APPROVED this 6th day of February, 2020, by the Board of Directors of the Southern Park County Fire Protection District, Park County, Colorado



Board Chair, Denny Gibeson

CERTIFICATION

The undersigned certifies that the foregoing Resolution is a true, complete and correct copy of a Resolution of the Board of Directors of the Southern Park County Fire Protection District duly and regularly entered by the Board at its regular public meeting held on February 6th, 2020.



Signature

Michael K Brandt / Secretary to the Board of Directors
Printed Name / Title