



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT
Board of Directors' Meeting**

2018 Mach 08 @ 7:00 P.M.

1) Introduction of Visitors

Sean English
Donna Rodriguez

Joe Rodriguez
Gene Wagner

2) Attendees:

Board members present:

Ken Thomas - Chair
Denny Gibeson
Mike Parrish
Sandy Rucker – Treasurer
Steve Wilson

(Mike Brandt - Secretary to the Board)

Department members present

Chief Eugene Farmer

3) Call to Order:

Meeting called to order at 07:00 PM by Board Chair Ken Thomas.

4) Approval of Agenda:

Mr. Thomas moved to approve the agenda as published, second by Mr. Wilson; motion carried.

5) Approval of Minutes

Motion to approve the minutes from the 2018.02.07 meeting by Mr. Thomas, second by Mr. Gibeson; motion carried.

6) Director's Chief's and Committee Reports

a. Treasurer's Report

Treasurer's report is available at www.guffeyfire.net

No extraordinary items to report this month. The following requests for payment have been received and require Board approval. Ms. Rucker moves to approve these payments, second by Mr. Gibeson; motion carried.

<u>Payment to:</u>	<u>Amount:</u>	<u>For:</u>
Arvada Auto X Registration	\$850.00	Food & Lodging
Bound Tree	\$734.80	Medical Supplies
Park County Road & Bridge	\$730.96	Fuel – January 2018
PSH Signs & Graphics	\$1,035.00	Ambulance markings
Arrow	\$1,599.81	Medical Supplies - I/O for ambulance

<u>Payment to:</u>	<u>Amount:</u>	<u>For:</u>
MHC	\$3,535.30	Outside labor - We approved \$4,000 in January which was paid by credit card. They did charge Sales Tax and we will be getting a return check for \$128.47.

Resolution for exemption for Audit (see [attachment 1](#)) read by Mr. Thomas and adopted by acclimation.

b. Regulatory Matters

Prior to March 31st Application for Exemption from Audit is due to Colorado State Auditor, task performed by our CPA firm.

c. Chief’s Report

Incident responses

	Month	Year to Date
Traffic Accidents	2	5
Medical	3	10
Wild Fires	0	1
Smoke Reports	0	0
Structure Fire	0	0
Mutual Aid	0	2
Other	2	3
Total Calls	7	21

Water usage: Kitchen: 958 gal. Fire Dept. other: 1475 gal. Fire suppression: 2050 gal

Summary

1. Equipment status.

- a. Engine 9-3 steering issue fixed cost \$3,535.30 (refund for tax is coming).
- b. Newer Med 9-3 expected mid-March, Logos done cost \$ 1,035.00.
- c. Command 9-1 needs brakes (4) rotors (front) estimate \$ 665.00. Chief Farmer requested approval to spend \$665.00, Mr. Gibeson moved to approved, second by Mr. Thomas; motion carried.
- d. State truck needs alignment. Department is responsible for normal maintenance but will petition the state for anything beyond that.
- e. Tender replacement/repair plan, approved cost for 2000 gal. tender. Intend to part the truck, remove the tanks and move it to Tender 9-3. Need a smaller tender (1800-2000 gallons) as a replacement. Expect to pursue purchase of a tender and a new squad truck.
- f. Replacement of Squad 9-3. approved cost for newer truck.
- g. Medical supplies update – major consumables on hand with 2-3-year expiration dates.

2. Personnel status: 22 on roster, 17 active

3. Land surveying for station 1 and proposed station 4: awaiting call from Jack Kirby.

4. Update on water storage tanks

5. Utilities update (electric station 1, propane)

6. Fire billing update.

7. Training update

- a. Arvada auto extraction class May 17-19th (2 people)
- b. No ice rescue class at Hartsel.

- 8. Update on Firearms policy – review with Sheriff’s office and developing policy. At present there are no identified departments with a policy.
- 9. Discussion on vehicle and land depreciation – vehicles can be depreciated, land cannot. There has been no planned depreciation scheduled for the department to date. The CPA firm will charge ~\$500 to establish a schedule.
- 10. Insurance policy renewal will require replacement cost as part of the calculation.

d. Auxiliary Report

Auxiliary met on Wed., Mar 7. A check for the department in the amount of \$5,050.00 was delivered to Ms. Rucker for the new ambulance. A pancake breakfast is scheduled for June 2nd to support the next area clean up. Chief Farmer requested the Auxiliary supply a new coffee machine, freeze dried meals for wild land use and new flags for the department

7) Old Business

Water Well Update – Messrs. Gibeson and Farmer met yesterday with Park County Board of County Commissioners (BOCC) and the water board to request funding for water and storage tanks. The BOCC privately recommended it be approved (2-1). Dave Wissel was very supportive during the request presentation and discussion. The issue should be revisited and resolved on March 22nd.

Inclusion Election Filings – Ms. Rodriguez will insure all necessary filings are complete. The DOLA book is not very helpful on requirements to close out a special district election.

8) New Business

Update on Board Election: Ms. Rucker is withdrawing from the election, so there are 3 candidates remaining for 3 positions and that will allow the election to be cancelled. Ms. Rodriguez will notify the county and post a notice in the Flume prior to April 13th.

New members must be sworn in between May 8 and June 7. Need to schedule a meeting and swear in the new members and elect a president and a treasurer from the board members. Must also arrange a bond for the new treasurer.

9) Public Input

None

10) Executive Session

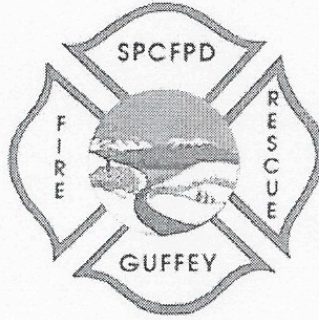
Mr. Thomas moved to adjourn and move into executive session *for Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators* pursuant to CRS Section 24-6-402-4(e), second by Mr. Gibeson, motion carried. Meeting adjourned to executive session at 8:35 PM.

11) Reconvened meeting at 8:51 p.m.

12) Adjourn meeting: Meeting adjourned at 8:52 p.m. by Chairman Thomas.

Attachment 1 – Resolution for Exemption from Audit

**Southern Park County
Fire Protection District
SPCFPD Board of Directors**
P.O. Box 11
Guffey, CO 80820-0011
(719) 689-9479 - fax (719) 689-9483
www.guffeyfire.net



Denny Gibeson, Director
Mike Parrish, Director
Sandy Rucker, Treasurer
Ken Thomas, Board Chair
Steve Wilson, Director

Southern Park County Fire Protection District

Resolution/Ordinance for Exemption from Audit
(Pursuant to Section 29-1-604, C.R.S)

A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT FOR YEAR 2017 FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, STATE OF COLORADO.

WHEREAS, the Board of Directors of Southern Park County Fire Protection District wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.; and

WHEREAS, Section 29-1-604, C.R.S. states that any local government where neither revenue nor expenditures exceed seven hundred and fifty thousand dollars may, with the approval of the State Auditor, be exempt from the provision of Section 29-1-603, C.R.S. and

WHEREAS, neither revenue nor expenditures for Southern Park County Fire Protection District exceeded \$750,000 for the Year 2017; and

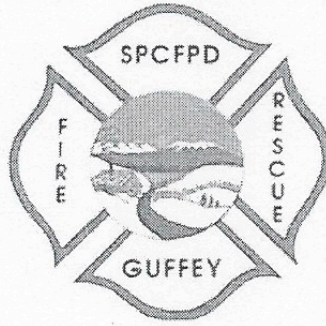
WHEREAS, an application for exemption from audit for Southern Park County Fire Protection District has been prepared by Osborne, Parsons & Rosacker, LLP, Certified Public Accountants, an independent accountant with knowledge of governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with the regulations, issued by the State Auditor.

NOW THEREFORE be it resolved/ordained by the Board of Directors of the Southern Park County Fire Protection District that the application for exemption from audit for Southern Park County Fire Protection District for the year ended December 31, 2017 has been personally reviewed and is hereby approved by a majority of the Board of Directors of the Southern Park County Fire Protection District; that those members of the Board of Directors have signified their approval by signing below, and that this resolution shall be attached to, and shall become a part of the application for exemption from audit of the Southern Park County Fire Protection District for the year ended December 31, 2017.

ADOPTED THIS 8th Day of March, A.D. 2018.

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Ken Thomas, Board Chair
Steve Wilson, Director

President

ATTEST:

Secretary

<u>Members of Governing Body</u>	<u>Date Term Expires</u>	<u>Signature</u>
Kenneth Thomas	2018	
Sandy Rucker	2018	
Denny Gibeson	2018	
Mike Parrish	2018	
Steven Wilson	2018	