



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT Board of Directors' Meeting

2016 Dec 08 @ 7:00 P.M.

1) Introduction of Visitors

Steve Taylor

2) Attendees:

Board members present:

Ken Thomas - Chair
Denny Gibeson
Mike Parrish
Sandy Rucker – Treasurer
Steve Wilson
(Mike Brandt - Secretary to the Board)

Department members present

Chief Eugene Farmer
Rick Scheffel

3) Call to Order:

Meeting called to order at 07:02 PM by Board Chair Ken Thomas.

4) Approval of Agenda:

Mr. Thomas moved to remove the new business agenda item to approve a Resolution to Appoint a Designated Election Official, second by Mr. Wilson, motion carried. Mr. Thomas moved to approve the agenda as amended, second by Ms. Rucker; motion carried.

5) Approval of Minutes

Motion to approve the minutes from the 2016.11.03 meeting by Mr. Thomas, second by Mr. Wilson motion carried.

6) Director's Chief's and Committee Reports

a. Treasurer's Report

Treasurer's report is available at www.guffeyfire.net

Once the grant for the SCBA units is paid to the department, the budget is in the black. Audit has been presented to the state and is completed.

Reminder: Next Board of Director's Meeting is Thursday January 5th, 2017 @ 7 pm

S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested

The following requests for payment have been received and require Board approval. Ms. Rucker moved to approve, second by Mr. Thomas, motion carried.

Payment to:	Amount:	For:
D. Baysinger	\$803.54	Service income
Toussaint	\$771.00	Legal services.

b. Regulatory Matters

No later than December 15th submit “Certification of Tax Levies” as well as items from December board meeting to DOLA/DLG, County Clerk & Recorder, County Assessor, County Treasurer and Board of County Commissioners.

No later than January 15th submit “Transparency Notice” to SDA

c. Chief’s Report

Incident responses

	Month	Year to Date
Traffic Accidents	2	26
Medical	1	37
Wild Fires	0	5
Smoke Reports	4	13
Mutual Aid	0	0
Structure Fire	0	4
Other	0	13
Total Calls	0	98

Summary

1. Equipment still for sale. Unimog
2. Equipment status.
 - a. Engine 9-3 pump heater core fixed
 - b. Tender 9-2 air bag & wheel seal repaired, needs 4 tires for one drive axle.
 - c. Brush 9-2 has a brake hydraulic leak, repairs in progress.
 - d. I applied for a state type 4 brush truck will know by end of next month.
3. SCBA’s have been received and installed rescue 9-1 & Engine 9-1.
4. EMS Billing funds are growing.
5. Request Training Funds for EMT & EMR. Both start January 17. EMT is expected to be ~\$800 each. EMR price hasn’t been set, 50% will be refunded.
6. Request reimbursement for EMR after firefighter passes National test. Ms. Rucker moved to reimburse Chief Farmer, second by Mr. Parrish, motion carried. Chief Farmer will give the exact number to Ms. Rucker from his credit card statement.
7. Working the burn list to remove back log.
8. County wood chipper being used (at station 3). Schedule will be set for 2017 with the chipper here for 2 one-month periods. Went to vendor for training.
9. Working on water issues, 2 meters installed. One meter is at Road and Bridge.
10. Dick’s Peak repeater- Final draft of Amendment completed and signed. Rental for room is set at \$50/month starting in January.
11. Wild land billing (may get funds from mutual aid for Hartsel).
12. Continuing to train with the county and Teller EMS / SAR.
13. EMS grants start in mid-December.

14. Gear has been recovered from Brian B. He will return to the department on reserve.
15. Vehicle replacement plan, Brush 9-3 & command truck. Chief Farmer suggested purchase of an SUV for a “command” truck rather than using the old command truck which has been converted into a brush truck. Direction from Board is to proceed and determine what can be obtained for the existing command truck and what is available as a replacement.
16. Ms. Rucker moved to approve purchase of 4 new tires for Tender 9-2 for a cost up to \$1,200.00, second by Mr. Thomas, motion carried.

d. Auxiliary Report

Holiday dinner planned for Dec 10th.

Trailer is back in service and stored in Station 1.

7) Old Business

Water Well Follow Up – negotiations still underway for an IGA for the well. Will request PCC to propose a document for review.

8) New Business

Approve the following end of year resolutions:

- Resolution to Set Mill Levies ([attachment 1](#)) – Board approved this resolution by acclamation.
- Resolution to Adopt Budget ([attachment 2](#)) – Board approved this resolution by acclamation.
- Resolution to Appropriate Sums of Money ([attachment 3](#)) – Board approved this resolution by acclamation.
- Approve next year’s Meeting Schedule ([attachment 4](#)) – Mr. Thomas moved to approve, second by Mr. Wilson, motion carried.

9) Public Input

Need a method to get info on inclusion change process and procedure. Messrs. Parrish and Wilson will work on the process and report to the Board.

A training schedule for the coming year will be published. Mr. Stoessel requested someone from the Board attend an early 2017 meeting to discuss the Board’s operation, budget process and plans for the future. Mr. Thomas will attend the first meeting of 2017 (January 4th, 2017).

10) Adjourn meeting: Meeting adjourned at 8:55 p.m. by Chairman Thomas.

c

Attachment 1: Resolution to Set Mill Levies

**Southern Park County
Fire Protection District
SPCFPD Board of Directors**
P.O. Box 11
Guffey, CO 80820-0011
(719) 689-9479 ~ fax (719) 689-9483
www.guffeyfire.net



**Denny Gibeson, Director
Mike Parrish, Director
Sandy Rucker, Treasurer
Ken Thomas, Board Chair
Steve Wilson, Director**

Southern Park County Fire Protection District

Resolution to Set Mill Levies

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2017 TO HELP DEFRAID THE COSTS OF GOVERNMENT FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO FOR THE 2017 BUDGET YEAR.

WHEREAS, the Board of Directors of the Southern Park County Fire Protection District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 8th, 2016 and;

WHEREAS, the amount of money necessary to balance to budget for the general operating purposes from property taxes of \$177,744 and;

WHEREAS, the 2017 valuation for assessment for the Southern Park County Fire Protection District as certified by the County Assessor is \$22,654,150.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Southern Park County Fire Protection District during the 2017 budget year, there is hereby levied a tax of 7.846 mills upon each dollar of the total valuation for assessment of all taxable property within the Southern Park County Fire Protection District for the year 2016.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Park County Colorado, the mill levies for the Southern Park County Fire Protection District as hereinabove determined and set, or be authorized and directed to certify to the County Commissioners of Park County, Colorado, the mill levies for the Southern Park County Fire Protection District as hereinabove determined and set, but as recalculated as needed upon receipt of the final (November) certification and valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED, this 8th day of December, A.D. 2016.

_____/s/_____
Ken Thomas, Chairman

_____/s/_____
Sandy Rucker, Treasurer

Attachment 2: Resolution to Adopt Budget

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Resolution to Adopt 2017 Budget
(Pursuant to 29 – 1 – 108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY, 2017 AND ENDING THE LAST DAY OF DECEMBER, 2017.

WHEREAS, The Board of Directors of the Southern Park County Fire Protection District has appointed a Budget Committee consisting of the Chairman, Treasurer and Chief, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, the Budget Committee has submitted a proposed budget to this governing body on October 6, 2016 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 3, 2016, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Southern Park County Fire Protection District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Chairman and Treasurer of the District and made a part of the public record of the Southern Park County Fire Protection District, Park County, Colorado.

ADOPTED, this 8th Day of December, A.D. 2016.

_____/s/
Ken Thomas, Chairman

_____/s/
Sandy Rucker, Treasurer

Attachment 3: Resolution to Appropriate Sums of Money

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Southern Park County Fire Protection District

Resolution to Appropriate Sums of Money

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO, FOR THE 2017 BUDGET YEAR.

WHEREAS, the Southern Park County Fire Protection District has adopted the annual budget in accordance with the local Government Budget Law, on December 8, 2016, and;

WHEREAS, the Southern Park County Fire Protection District has made provision therein for revenues including monies from reserves/fund balances) in an amount equal to or greater than the total proposed expenditures as set forth in said budget so that the budget remains in balance, as required by law, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue from each fund for the purposes stated:

GENERAL FUND: Administration and Operations:	\$193,109
RESERVE FUND: Capital Outlays:	\$ 10,000
TOTAL	\$203,109

ADOPTED, this 8th Day of December, A.D. 2016.

_____/s/_____
Ken Thomas, Chairman

_____/s/_____
Sandy Rucker, Treasurer

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Schedule of Regular 2017 Board Meetings

Fire Station #1 - 1745 County Road 102, Guffey, CO @ 7:00 pm

First Thursday of each month (unless noted below)

January 5, 2017

February 2, 2017

March 2, 2017

April 6, 2017

May 4, 2017

June 8, 2017 – This is the 2nd Thursday of the month

July 6, 2017

August 3, 2017

September 7, 2017

October 5, 2017

November 2, 2017

December 7, 2017