

**Southern Park County
Fire Protection District
SPCFPD Board of Directors**

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**Amy K. Mason, DVM, Board Chair
Kathryn (Flip) Boettcher, Director
Anita Long, Treasurer
Harry Clay Gintzer, III, Director**

Secretary to the Board, Roberta Smith

TREASURER'S REPORT – DECEMBER, 2013
(for presentation at the 1/2/2014 SPCFPD Board of Directors' Meeting)

Reports submitted:

- **Sunflower Bank Check Register** – December, 2013
- **Balance Sheet** as of December 31, 2013
- **Quick Overview of Actual vs. Budget Over/Under** – YTD at December 31, 2013
- **Profit & Loss Actual vs. Budget Detail** – Month of December & YTD, 2013
- **Graphs – District Snapshot, Income and Expense Graphs** – at December 31, 2013
- **Profit & Loss by Month for Fiscal Year** – 2013
- **Approved 2014 Budget Report** (Updated for year-end ACTUAL data)

Sunflower Bank Check Register: Opening Balance at December 1, 2013 was \$3,701.87. Items to note:

- Ck #7314 \$1,203.31 Park County Road & Bridge - November fuel usage (115.7 gal unleaded, 228.9 diesel)
- Ck #7315 \$8,819.26 to Pinnacol Assurance for estimated W/C insurance for 1099 Wildland responders.
- Cks #7318-7321 on 12/31/13 to State/Federal agencies for year-end payroll-related taxes
- \$178.75 of Ck #7317 is for meals/lodging at Keystone conference which should be covered by a grant.

Ending Balance in our checking account at end of December was \$11,199.15. Total General Fund (checking, savings and petty cash) at December 31st was \$131,938.78. Capital Reserve Fund balance is \$40,000. All cash \$171,938.78.

Balance Sheet: Payment of Payroll Liabilities and W/C Insurance Payable on 12/31/2013 reduced all liabilities to zero. All other capital accounts remain unchanged except for the usual: cash balances and current year net income.

Quick Overview: YTD Income at for 2013 is \$221,145 which is \$24,118 more than budgeted. YTD Expenses are \$160,711 which is \$36,316 less than budgeted. Net Income is therefore \$60,434 which is \$60,434 better than budgeted. Capital Outlays are \$15,721 over budget (\$12,721 over when adjusted by \$3,000 grants received).

Profit & Loss: Donations, Grants, Service Income, District Tax and Interest Income are all higher than budgeted. Gain/Loss on Sale of Assets is \$2,965 less than budgeted (\$1,205 cash received vs. -\$4,717 write off of old 962).

Expenses are over in 5 categories: Advertising/Public Notices (\$1,167), Insurance (\$763), Office Supplies (\$1,616), Postage (\$380) and Professional Fees (\$14,868).

Ten categories are under budget: Fire Fighting Supplies (\$2,813), Medical Supplies (\$3,453), Misc. (\$710), Newsletter (\$687), Payroll (\$25,560), Training Supplies (\$2,357), Training (\$7,236), Utilities (\$4,342) and Vehicle Fuel (\$5,666). All other accounts (combined) are under by \$103.

I purchased QuickBooks NonProfit 2014 for \$280. We should not have to update again until late 2016.

I mailed 53 inclusion letters to “new owners” of Area 0004 properties (2 have already been returned by the post office).

All 2013 payroll-related state and federal tax reports have been filed and payments submitted. W-2' and 1099's will be submitted within the next few weeks.

Respectfully Submitted,

Anita Long, Treasurer