

**Southern Park County  
Fire Protection District  
SPCFPD Board of Directors**

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**Anita Long, Treasurer**  
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Secretary to the Board, Roberta Smith

***TREASURER'S REPORT –NOVEMBER, 2013***

*(for presentation at the 12/5/2013 SPCFPD Board of Directors' Meeting)*

Reports submitted:

- **Sunflower Bank Check Register** – November, 2013
- **Balance Sheet** as of November 30, 2013
- **Quick Overview of Actual vs. Budget Over/Under** – YTD at November 30, 2013
- **Profit & Loss Actual vs. Budget Detail** – Month of November & YTD, 2013
- **Graphs – District Snapshot, Income and Expense Graphs** – at November 30, 2013

**Sunflower Bank Check Register:** Opening Balance at November 1, 2013 was \$15,874.39. Items to note:

- Ck #7289 \$533 to Aaron Mandel to finalize the admin fees he billed to State prior to his employment.
- Cks #7294, #7299 to BoundTree Medical to replenish medical supplies (total \$804.21)
- Ck #7292 \$916.30 to Teller County Waste for 7 months Jun thru Dec, 2013 (they “forgot” to post to VISA)
- Ck #7300 \$1,013.86 Park County Road & Bridge for October fuel usage (96 gal unleaded, 191.5 diesel)

Ending Balance in our checking account at end of November was \$3,701.87. Total General Fund (checking, savings and petty cash) at November 31<sup>st</sup> was \$182,658.63. Capital Reserve Fund balance is \$7,278.88. All cash \$189,937.51.

**Balance Sheet:** All capital accounts remain unchanged except for the usual: cash balances, payroll liabilities, and current year net income.

**Quick Overview:** YTD Income at the end of November is \$217,676 which is \$21,764 more than budgeted. YTD Expenses are \$148,926 which is \$34,583 less than budgeted. Net Income is therefore \$68,750 which is \$56,347 better than budgeted. Capital Outlays are \$15,721 over budget (\$12,721 over when adjusted by \$3,000 grants received).

**Profit & Loss:** Donations, Grants, Service Income, District Tax and Interest Income are all higher than budgeted. Gain/Loss on Sale of Assets is \$2,965 less than budgeted.

Expenses are over in 5 categories: Advertising/Public Notices (\$1,187), Insurance (\$763), Office Supplies (\$1,101), Postage (\$354) and Professional Fees (\$14,676).

Ten categories are under budget: Fire Fighting Supplies (\$2,652), Medical Supplies (\$3,169), Misc. (\$663), Newsletter (\$687), Payroll (\$26,710), Training Supplies (\$2,157), Training (\$7,319), Utilities (\$3,193) and Vehicle Fuel (\$5,370). All other accounts (combined) are under by \$212.

I will be investigating sources for QuickBooks NonProfit 2014. We currently have 2011, which will no longer be supported after next year. I believe I can find it for under \$300 (it retails for \$400).

I need Board approval to pay the \$8,819.26 which is currently in the W/C payable account to Pinnacol this month so that the cash is expended in the year the expense was incurred. Any small underage/overage will be due/refunded after the annual W/C audit next spring.

Respectfully Submitted,

Anita Long, Treasurer