

SPCFPD Board of Directors  
P.O. Box 11 Guffey, CO 80820-0011  
(719) 689-9479  
[www.guffeyfire.net](http://www.guffeyfire.net)

Kenneth C. Thomas, Board Chair  
Mike Brandt, Secretary/Treasurer  
Elaine Campbell, Director  
Mike Parrish, Director  
Mike Smith, Director

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**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**

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**Regular Board of Directors Meeting Minutes**

2024 05 Dec @ 6:00 P.M.

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**1) Introduction of Visitors**

None

**2) Attendees:**

Board members present:  
Mike Brandt  
Elaine Campbell  
Mike Parrish  
Mike Smith – Acting Chair

Excused Board Member(s)  
Ken Thomas

Department members present  
Chief Aric Stahly

**3) Call to Order:**

Meeting called to order at 6:07 PM by Acting Board Chair Mike Smith.

**4) Approval of Agenda:**

Mr. Brandt moved to approve the agenda as published, second by Mr. Parrish; motion carried.

**5) Approval of Minutes**

Motion to approve the minutes from the 07 November 2024 meeting by Mr. Smith, second by Mr. Parrish; motion carried.

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**S.P.C.F.P.D. Mission Statement:**

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

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SPCFPD Board Meeting Minutes 2024.12.05

- 6) Adjourn meeting to Budget hearing** – includes review and approval of tax documents.  
 Present Certification of Valuation by Park County Assessor, dated 12/2/2024  
 Motion to approve Resolution 2024-12-01, Resolution to Adopt **2025** Budget by Mr. Brandt second by Mr. Parrish, motion carried. ([Attachment 1](#))  
 Motion to approve 2024-12-02 by Mr. Parrish, second by Ms. Campbell, motion carried. ([Attachment 2](#))  
 Motions to approve Resolution 2024-12-03 to appropriate sums of money by Mr. Brandt second by Ms. Campbell, motion carried ([Attachment 3](#))  
 Motion to adjourn budget hearing by Mr. Brandt, second by Mr. Smith, motion carried. Adjourned at 6:23 p.m.

**7) Director’s Chief’s and Committee Reports**

- a. Auxiliary Report

No report

- b. Chief’s Report – no report to discuss, data will be added to Next monthly report..

- c. Regulatory Matters

Dec. 10 <sup>th</sup>	Jan 3	Assessors’ changes in assessed valuation
Dec. 15	Jan 10	Deadline for certification of mill levy to county commissioners. <i>Local governments levying property tax must adopt their budgets before certifying the levy to the county.</i>
Dec. 22	Jan 17	Deadline for county commissioners to levy taxes and to certify the levies to the assessor.
Dec 31	Jan 10	Local governments not levying a property tax must adopt the budget on or before this date; governing body must enact a resolution or ordinance to appropriate funds for the ensuing fiscal year. If the budget is not adopted and appropriations have not been made, then 90 percent of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the budget year.
Jan 10	Jan 24	Deadline for assessor to deliver tax warrant to county treasurer
Jan 31	Jan 31	Deadline for assessor to deliver tax warrant to county treasurer

Budget hearing must be completed by Dec. 15

Establish tax levies for next year along with budget

Meeting schedule for 2025 – reviewed and approved.

- d. Treasurer’s Report:

Treasurer’s report is available at [www.guffeyfire.net](http://www.guffeyfire.net)

No extraordinary items to report this month.

**8) Old Business**

New brush truck – chassis is ordered and no cash outlay until January 2025. Setup will follow the plan developed by Mr. Mandel and the Hartsel department keeping controls similar so neighboring districts will be able to readily use it.

Timing for tender purchase – no new news. Approved in budget. Changes in design have been requested and will be spec'd out. Expect to remain under \$170k.

Chipper is available for pickup. There are a couple of people interested in working it. Grant status for our own under fire mitigation is still in limbo.

Park County MOU's and ES council – ES council hasn't determined funding with County. MOUs are not finalized. Mr. Smith will make an MOU proposal and forward it to the County.

**9) New Business**

Employee reviews and 2025 contracts – delay until Mr. Thomas returns.

**10) Public Input**

None.

**11) Adjourn meeting:** Meeting adjourned at 7:15 p.m. by Acting Board Chair Smith.

**Attachment 1:**

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**Southern Park County Fire Protection District**

Resolution to Adopt **2025** Budget  
(Pursuant to 29 – 1 – 108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY 2025 AND ENDING THE LAST DAY OF DECEMBER 2025.

WHEREAS, The Board of Directors of the Southern Park County Fire Protection District has appointed a Budget Committee consisting of the Chairman, Treasurer and Chief, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, the Budget Committee has submitted a proposed budget to this governing body on October 10, 2024 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 5, 2024, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Southern Park County Fire Protection District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Chairman and Treasurer of the District and made a part of the public record of the **Southern Park County Fire Protection District**, Park County, Colorado.

ADOPTED, this 5<sup>th</sup> Day of December, A.D. 2024

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Mike Smith, Acting Chairman

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Michael Brandt, Treasurer

**Attachment 2:**

**Southern Park County  
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**Southern Park County Fire Protection District**

Resolution 2024-12-02 to Set Mill Levies

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR **2025** TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO FOR THE **2025** BUDGET YEAR.

**WHEREAS**, the Board of Directors of the Southern Park County Fire Protection District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 5<sup>th</sup>, 2024 and;

**WHEREAS**, the amount of money necessary to balance to budget for the general operating purposes from property taxes of **\$624,363.69** and:

**WHEREAS**, the 2024 valuation for assessment for the Southern Park County Fire Protection District as certified by the County Assessor is **\$50,885,386**.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Southern Park County Fire Protection District during the 2021 budget year, there is hereby levied a tax of 12.27 mills upon each dollar of the total valuation for assessment of all taxable property within the Southern Park County Fire Protection District for the year 2025.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Park County Colorado, the mill levies for the Southern Park County Fire Protection District as hereinabove determined and set, or be authorized and directed to certify to the County Commissioners of Park County, Colorado, the mill levies for the Southern Park County Fire Protection District as hereinabove determined and set, but as recalculated as needed upon receipt of the final (November) certification and valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED, this 5th day of December, A.D. 2024.

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Mike Smith, Acting Chairman

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Michael Brandt, Treasurer

**Attachment 3:**

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**Southern Park County Fire Protection District**

Resolution 2024-12-03 to Appropriate Sums of Money

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO, FOR THE **2025** BUDGET YEAR.

WHEREAS, the Southern Park County Fire Protection District has adopted an annual budget in accordance with the local Government Budget Law, on December 05, 2024 and;

WHEREAS, the Southern Park County Fire Protection District has made provision therein for revenues including monies from reserves/fund balances in an amount equal to or greater than the total proposed expenditures as set forth in said budget so that the budget remains in balance, as required by law, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue from each fund for the purposes stated:

<b>GENERAL FUND:</b>	<b>Administration and Operations:</b>	<b>\$552,615</b>
<b>CAPITAL FUNDS:</b>	<b>Capital Outlays:</b>	<b><u>\$415,000</u></b>
	<b>TOTAL</b>	<b>\$967,615</b>

ADOPTED, this 5<sup>th</sup> Day of December, 2024 A.D.

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Mike Smith, Acting Chairman

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Michael Brandt, Treasurer