



SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT Board of Directors Meeting

2020 Aug 06 @ 6:00 P.M.

Due to the Covid-19 virus outbreak the regular scheduled August meeting was held in a video conference mode via ZOOM. Links were posted with the agenda prior to the meeting

1) Introduction of Visitors

None

2) Attendees:

Board members present:

Sean English - Chair
Mike Brandt – Secretary & Treasurer
Vince Johnston
Gary Kaszynski (Joined meeting at 6:30)
Mike Parrish

Department members present

Chief Eugene Farmer
Barry Picker
Rick Scheffel

3) Call to Order:

Meeting called to order at 6:01 PM by Board Chair Sean English.

4) Pledge of Allegiance

5) Approval of Agenda:

Mr. English moved to approve the agenda as published, second by Mr. Parrish; motion carried.

6) Approval of Minutes

Motion to approve the minutes from the 2020.07.02 meeting by Mr. English, second by Mr. Brandt; motion carried.

7) Director's Chief's and Committee Reports

a. Chief's Report

S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

Incident responses

	Month	Year to Date
Traffic Accidents	2	12
Medical	8	101
Wildfires	1	1
Smoke Reports	0	3
Structure Fire	0	0
Mutual Aid	1	2
Other	2	13
Total Calls	14	132

Water usage: kitchen: 788 gal; maint & training 3883 gal; fire suppression 1460 gal.

Summary:

1. Equipment status.
 - a. Command 9-1 having stall issues.
 - b. Lift gaits in all 3 ambulances.
 - c. Squad 9-2 hitch was installed.
 - d. Old Med 9-3 moved to Lake George for service.
 - e. New tender estimate of \$150,000. NFPA package is an add-on that will raise the price. Automatic transmission, 4-wheel drive, PTO for pump.
 - f. Water tank engine 9-4 has a crack/hole.
 2. Personnel status: 20 on roster, 14 active (one new member).
 3. Training
 - a. 2 in AEMT class (hold pattern).
 - b. 1 in EMT class, NREMT test last test left.
 - c. 2 possible going to EMT in August.
 4. Grants update: no update on status.
 5. Working on contractor to replace door and lock station 1. Waiting for the doors to ship – delayed 3-4 weeks.
 6. Good presence for crew and RTV at the Park County Fair – well received at the fair.
 7. Policies - need policy regarding calls to home rather than through 911.
 8. Officers update
- b. Division Reports
- Scheffel: New report will allow review of documents to correct errors.
- Picker: awaiting grant feedback. May have system for better communication. Will finalize uniform design by next meeting.
- c. Auxiliary Report:
- Nothing to report.

d. Regulatory Matters

August 25: deadline for assessor to certify values and taxes. (Certificate of Valuation).

Appoint budget committee – Chair, treasurer, chief, Parrish and will meet as a study session.

e. Treasurer’s Report:

Treasurer’s report is available at www.guffeyfire.net

No extraordinary items to report this month.

The following requests for payment have been received and require Board approval. Mr. English moves to approve these 2 items, totaling \$1,350.00, second by Mr. Kaszynski; motion carried.

Payment to:	Amount:	For:
Toussaint & Coaty	\$600.00	Legal services
LifeMed safety	\$750.00	Calibration services

f. Board Chair Report – .

Email from our billing firm noting that we’d been supplied \$475 in COVOD funds and requiring definition of use.

8) Old Business

Status of the emergency declaration – declaration lapsed and will not renew.

Vehicle PM program – no DOT inspection program required. Reviewing NFPA inspection program that is available for vehicle inspection.

Employee and Policy manual update – no update

9) New Business

CIP Update – working on 2020 draft. Summary supplied in board packet. Moving forward with 7 projects for which contracts have been issued. Using numbers established for these items there is still ~27k unallocated for CIP in 2020. Several projects are awaiting validation, followed by full estimates and bids. Once these are available the plan for acquisition in 2020 and budget for 2021 can be accomplished.

2019-04A and B (hoses) have an estimate of \$10k and 2019-04C (SCBA) estimated at \$16k/year. 2019-04H and I (nozzles) at \$4k could be moved to 2021.

Chief and Mr. Kaszynski will meet in a week.

Potholes have become large enough that there is concern they will cause accidents. Drivers are already dodging across lanes and a trailer axle was broken.

10) Good of the cause:

First implementation of the medical quality improvement program by Mr. Picker this week and was well received.

Great post on Shares from a patient thanking the department for their care.

11) Public Input

None

12) Adjourn meeting: Meeting adjourned at 7:37 p.m. by Chairman English.

Project #	Who	Due Date	Description	Status
	Parrish	6/4	Investigate acceptable options for District to purchase – loan, lease/purchase	No DOLA response: CRS re: debt and financing requirements are unclear – waiting for DOLA response 7/2: if acquire or extend a debt beyond the current fiscal year must approach voters. Other option is “Lease to Buy” which does not attach any obligation.
2020-01	Farmer/Brandt	6/4	Define scope for computer project	8/6: Monitors purchased
2019-04	G. Scott	7/2	Status of hoses to forecast needs	8/6: underway
	English	6/4	Refine and distribute data collection tool for inventory	Found software and will share with Chief Farmer
	Farmer	7/2	Review equipment status and determine what repairs have been completed and what remain to be accomplished.	8/6 plan to meet with Mr. Kaszynski in 2 weeks.
	Kaszynski	6/4	Update and distribute CIP	8/6: Updated in board packet
	Kaszynski	6/4	Establish framework for prioritizing projects and distribute	Sent out for use
New	Farmer	7/2	Identify current department policies with title, description and last date updated. Establish priorities for new policies and updates.	8/6: No progress