



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT  
Board of Directors' Meeting**

2019 March 07 @ 6:00 P.M.

**1) Introduction of Visitors**

Jim Moehle

Millie Picker

**2) Attendees:**

**Board members present:**

Denny Gibeson- Chair  
Sean English – Treasurer  
Gary Kaszynski  
Mike Parrish  
Gene Wagner  
(Mike Brandt - Secretary to the Board)

**Excused Board Member:**

**Department members present**  
Chief Eugene Farmer

**3) Call to Order:**

Meeting called to order at 05:58 PM by Board Chair Denny Gibeson.

**4) Approval of Agenda:**

Motion to add review of mill levy if time permits by Mr. Gibeson, second by Mr. Wagner, motion carried.

**5) Approval of Minutes**

Motion to approve the minutes as amended by discussion from the 2019 Feb 14 meeting by Mr. English, second by Mr. Wagner; motion carried.

**6) Director's Chief's and Committee Reports**

a. Treasurer's Report

Treasurer's report is available at [www.guffeyfire.net](http://www.guffeyfire.net). Assessor data for February has now been received. Colorado Trust accounts are now separated into 3 funds – General Fund, Capital Improvement fund, and a separate account for the (TABOR Required) Capital Reserve.

Reminder: Next Board of Director's Meeting is Thursday April 4<sup>th</sup>, 2019 @ 6 pm

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S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

No extraordinary items to report this month.

The following requests for payment have been received and require Board approval – motion to approve by Mr. English, second by Mr. Wagner:

<u>Payment to:</u>	<u>Amount:</u>	<u>For:</u>
Toussaint	\$960.75	Legal advice and review
MarGas	\$530.26	Propane

b. Regulatory Matters

Prior to March 31<sup>st</sup> Application for Exemption from Audit is due to Colorado State Auditor, task performed by our CPA firm

c. Chief’s Report

Incident responses

	<u>Month</u>	<u>Year to Date</u>
Traffic Accidents	3	5
Medical	15	29
Wild Fires	0	0
Smoke Reports	0	1
Structure Fire	1	1
Mutual Aid	0	0
Other	1	4
<b>Total Calls</b>	<b>20</b>	<b>40</b>

**Water usage:** kitchen: 2353 gal.; Fire Dept other: 1273 gal.; fire suppression 0 gal.

Summary

1. Equipment status.
  - a. Squad 9-2 & Med 9-1 need tires. Med 9-1 expected to be \$1,000 and Squad 9-2 to be \$500 for front tires. This had all been reviewed at previous meeting.
  - b. Squad 9-2 transmission (2<sup>nd</sup> gear synchro).
  - c. Tender 9-2 /Tender 9-3 repairs. Tank is being moved to the OshKosh. Expected to require ~60 hours of work to complete all changes and mount new lights. Frame and body of the old truck will be sold (several bids in hand and more interest coming).
  - d. Submitted request for state type 2 brush truck.
2. Personnel status: 25 on roster, 22 active.
3. Training
  - a. One in IV class, Two enrolled for the next class
  - b. One new EMT
4. Grants update – pursuing equipment grants: 50% match for medical (ambulance equipment, iPads, ADF for town) and second grant for new beds.
5. Medical billing rates: rates are in range for a BLS system at \$1,400 base + \$24.00/mile + treatment scale rates. These appear appropriate for the service and area. Mr. English

0:27:00

moved to maintain the current EMS billing rates for 2019, second by Mr. Wagner, motion carried. Need to complete rewrite of the medical billing policy re handling false alarms and non-medical calls.

0:29:00

6. Water storage update.

Chief Farmer received a call from state water engineer – Dan Hendricks – asking if any paper work has been accomplished to recertify the well. Mr. Gibeson has email with engineer of the water resources board. Permit number will remain the same. Only change was to be the category of the well.

County has sent all the forms and requirements for the planned street vacation. Requested that the Department pull a permit for planned work. After requesting the permit the supervisor said this may require changes. Mr. Parrish will review the email chain regarding permits.

Melissa A. Vanderpoel is the Division 2 water resource team leader. Mr. Hendricks is not in the email chain for the well resource.

Well reports were to be sent to Brian Sutton who redirected Chief Farmer to Dan Hendricks. Chief Farmer is to report only emergency water usage.

Construction should begin within the next month.

7. Call volume has increased but with the department's increased EMS resources they have fielded three groups at the same time. Agreements with adjoining departments should increase joint volume. If ambulance resources are used to support Cripple Creek there may be grant money available.

8. Mr. Parrish complimented the department on services rendered to him. This was seconded by Jim Moehle.

d. Auxiliary Report

Millie Picker, new president reported the auxiliary is pursuing a shipping container for storage of garage sale material. Ms. Picker will discuss grant opportunities with Mr. English. Discussed potential fundraising activities.

7) **Old Business**

Water Storage Project: should start in early April.

Capital Improvements Plan for 2019 – will review each facility to determine needs at the stations that aren't yet identified.

8) **New Business**

**Facility Use Policy Discussion:** Mr. English obtained the County policy and distributed it to the Board Members. Need to review needs, what is done at surrounding facilities. The County policy does not allow use of safety related buildings (sheriff and fire). Colorado Springs allows use of building for anything except politics and religion.

Insurance requirements are not being addressed without establishing a policy that clearly defines roles and requirements. The Board feels it needs to determine:

- a. Will meetings by outside organizations be allowed?
- b. What hours will they be allowed?
- c. Will fees be charged for meetings?
- d. What restrictions will be placed on this?

Mr. Parrish moved to have the Board establish a policy that allows public use meetings at SPCFPD Stations with the caveat that a written policy be established for such use. Second by Mr. English – motion carried.

Messrs. English and Wagner will establish a policy for preliminary review at the next meeting.

**9) Public Input**

Mr. Moehle expressed trust in Chief Farmer's ability.

Comment: in past experience public buildings were open to all on a fee basis. *The Board will establish a policy that addresses their fiduciary responsibility of the department while maintaining a safe environment for the public during such use.*

**10) Mill Levy change**

The Board needs a clear understanding of the coming Gallagher tax rate change financial impact.

If the Board proceeds with an election for a levy change, is the last DEO available? Mr. Parrish will talk to Ms. Rodriguez. Since this will be a mail ballot election, there is an estimated cost of \$10,000+. Can the District name change be incorporated into the process or can (or must) that be addressed separately?

**11) Adjourn meeting:** Meeting adjourned at 8:08 p.m. by Chairman Gibeson.