



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT
Board of Directors' Meeting**

2018.07.04 @ 6:00 p.m.

1) Introduction of Visitors

Cindy Stride

2) Attendees:

Board members present:

Denny Gibeson- Chair
Sean English – Treasurer
Gary Kaszynski
Mike Parrish
Gene Wagner
(Mike Brandt - Secretary to the Board)

Excused Board Member:

Department members present
Chief Eugene Farmer

3) Call to Order:

Meeting called to order at 6:02 PM by Board Chair Denny Gibeson.

4) Approval of Agenda:

Mr. Gibeson moved to approve the agenda as published, second by Mr. Parrish; motion carried.

5) Approval of Minutes

Motion to approve the minutes from the 2018.06.07 meeting by Mr. Parrish, second by Mr. English; motion carried.

6) Director's Chief's and Committee Reports

a. Treasurer's Report

Treasurer's report is available at www.guffeyfire.net

Budget will require amendment due to variation from original planning. Monthly billing on fuel is often not submitted promptly and causes the expenditures to be high on a monthly basis when several bills are submitted together. Mr. English will attend the special district budgeting and accounting training this month.

Request for exemption from audit is underway and more data is required. Some information is required from the IRS and will take up to 75 days to acquire.

There are no requests for payment to review and approve.

b. Regulatory Matters

File state auditor report or request for exemption by July 30, 2018. Mr. English will review process with the CPA firm. As request for exemption was filed in February, this is a confirmation step.

Submit audit report to Board of County Commissioners by July 30, 2018.

c. Chief’s Report

Incident responses

	Month	Year to Date
Traffic Accidents	2	10
Medical	9	47
Wild Fires	0	2
Smoke Reports	1	2
Structure Fire	0	0
Mutual Aid	6	9
Other	0	10
Total Calls	18	80

Water usage: kitchen: 1250 gal.; Fire Dept other: 1578 gal.; fire suppression 4700 gal.

Summary

1. Equipment status.

- a. Several small issues with some trucks – tender 9-3 drive shaft to transfer case broke again (3rd time) and was repaired. Med 9-3 is up for sale and an offer has been received. Squad 9-2 clutch needs to be replaced soon. Command truck will need tires this quarter.
- b. Auxiliary air/foam compressor on Unimog is down and will be removed. CAPS system in 9-1 was also not repaired and was removed due to cost and maintenance issues.
- c. Permission to buy oil. Need 55 gallons of 15w-30 synthetic oil – quoted at \$1,500 - \$1,900 from vendors. Mr. Parrish moved to approve the purchase, second by Mr. Wagner, motion carried.
- d. Tender 9-3 water tank leaking from bottom. Moving the tender disturbs rust on bottom of tank and allows leakage.

2. Personnel status: 26 on roster, 24 active and 2 new volunteers.

3. Land surveying for station 1 – called Burnet Survey again and they again were a no-show. Contacted Rampart survey.

4. Update on water storage tanks, IGA with county. Update due to the water trust. Can’t pursue tanks until survey is accomplished.

5. Safe School project – training accomplished with teachers and fire crew.

6. Training update: one in EMT school – will follow with firefighter 1 course.

7. Chateau Fire Update – at outset requested an engine and a tender and saved 3 structures with Cripple Creek department. Mutual Aid with Hartsel worked as backup during call-out. On another fire the Forest service staged the department but used their own personnel instead.

d. Auxiliary Report

Garage sale was successful. Need place to sort the incoming material with good ventilation that allows sorting of material. It should be on site at the station. Would also require folks on-site at drop off for screening.

7) Old Business

HASP IGA update – see chief’s report.

Water Storage Project – see chief’s report.

8) New Business

Surveyor Strategy – see chief’s report.

9) Executive Session for Personnel Matters

Mr. Gibeson moved to adjourn and move into executive session for the discussion of personnel matters pursuant to CRS Section 24-6-402-4(f), second by Mr. Wilson, motion carried. Meeting adjourned to executive session at 07:44 PM.

10) Reconvened meeting at 08:17 p.m. Meeting adjourned at 8:17 p.m. by Chairman Gibeson.

11) Adjourn meeting: Meeting adjourned at 8:17 p.m. by Chairman Gibeson.