



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT  
Board of Directors' Meeting**

2017.03.02 @ 7:00 P.M.

**1) Introduction of Visitors**

Mary Ann Melvin  
Ron Melvin

Donna Rodriguez  
Steve Taylor

**2) Attendees:**

**Board members present:**

Ken Thomas - Chair  
Denny Gibeson  
Mike Parrish  
Sandy Rucker – Treasurer  
Steve Wilson  
(Mike Brandt - Secretary to the Board)

**Excused Board Member:**

**Department members present**

Chief Eugene Farmer  
Lt John Stride

**3) Call to Order:**

Meeting called to order at 07:05 PM by Board Chair Ken Thomas.

**4) Approval of Agenda:**

Motion to add Medical Billing Rate and ByLaw review to New Business by Mr. Farmer, second by Mr. Parrish, motion carried.

**5) Approval of Minutes**

Motion to approve the minutes from the 2017.02.02 meeting by Mr. Thomas, second by Mr. Wilson, motion carried.

**6) Director's Chief's and Committee Reports**

a. Treasurer's Report

Treasurer's report is available at [www.guffeyfire.net](http://www.guffeyfire.net)

No extraordinary items to report this month.

Ms. Rucker moved to approve a payment to Toussaint for \$623.75, second by Mr. Thomas, motion carried.:

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Reminder: Next Board of Director's Meeting is Thursday April 6, 2017 @ 7 pm

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S.P.C.F.P.D. Mission Statement:

The Mission of the Southern Park County Fire Protection District is to provide fire protection and emergency rescue operations within its 240 square mile district boundaries; encourage fire and human caused disaster prevention through community education; ensure the existence of a properly trained team of primarily volunteer firefighters who are able to, and motivated to, respond professionally and work safely; acquire and maintain the necessary equipment; and provide mutual aid to neighboring fire and emergency services departments, as requested.

b. Regulatory Matters

Prior to March 31<sup>st</sup> Application for Exemption from Audit is due to Colorado State Auditor, task performed by our CPA firm.

April 30th is deadline to file court order of inclusions for assuring tax in next fiscal year. Two inclusions are to be requested.

c. Chief’s Report

A letter was read to the Board commending John Stride and the Department EMS services for their prompt and compassionate response.

<b>Incident responses</b>	<b><u>Month</u></b>	<b><u>Year to Date</u></b>
Traffic Accidents	2	4
Medical	2	10
Wild Fires	0	0
Smoke Reports	1	2
Structure Fire	0	0
Mutual Aid	0	0
Other	0	1
<b>Total Calls</b>	<b>5</b>	<b>17</b>

Water usage: Kitchen: 1,252 Gal. Other: 3,609 gal. Some water is apparently leaking from the cistern.

**Summary**

1. Equipment status.
  - a. Brush 9-2 brakes. Estimate is \$1,600.
  - b. Cab/chassis for brush 9-3. Estimate is \$10,000. Will hold off until review of expenditures and determine if sufficient funds exist later in the year.
  - c. Vehicle titles have been found except for Engine 9-1 which has never been titled in CO. CO does not required fire trucks to be registered but a Title may be necessary if the Department ever chooses to sell it.
  - d. Command 9 have lights and radio on hand, researching decals.
  - e. Rescue 9-1 reconfiguring done.
  - f. Med 9-1 required front end work, done.
2. Medical equipment, Grant update – applied for a 50% match grant to acquire recertified Life Pack (or equivalent) equipment. Chief Farmer is trying to get sufficient quotes to apply for the grants, but recertified (refurbished) units are available between \$5-6.5k. Ms. Rucker moved to approve the expenditure to apply for the grants, second by Mr. Thomas, motion carried.
3. Water well issues, ongoing. Possible leak in cistern so a pump-out and tank review will be scheduled. County meter is not yet installed.
4. Working on chlorinator for station.
5. Working with Auxiliary on kitchen & crew day room remodel (flooring and sink).
6. Training with other agencies. Training planned with Hartsel this week and Teller County SAR the following week. Firefighter 1 class with Hazmat starts at the end of March and 4 people want to go. Cost is \$175/person. Ms. Rucker moved to approve the \$700 cost plus books (\$540), total of \$1,240 from training. second by Mr. Wilson, motion carried.

7. ES council is working on a 1% sales tax increase that would be distributed to EMS and tourism services. 19:45

d. Auxiliary Report

Visit to the school was successful with education and review of the smoke detectors and AED. The Department bought a first aid kit and a new battery for the AED.

Jackets for EMTs have arrived. Working on new light installation for training room. Reviewing options for kitchen upgrade. Planning joint exercise with department and Teller County for March 18, weather permitting.

Garage sale is scheduled for July 2<sup>nd</sup> and material can be dropped off at Chief Farmer's for storage.

**7) Old Business**

Water Well Update – Discussions with Bob Slagle and Tom Eisenmann to determine appropriate start-up and on-going costs. Augmentation plan will depend on water usage and may approach \$20,000/yr. Will suggest to Eisenmann that once the meter is on the County Bldg. line the true use can better be established.

Ballot Measure Update – only people affected by the change may vote on the change (i.e. only people that are not included at present). Still open is whether the ballot can be held as a local election. 20-30 days before the board meeting, the secretary of the special district shall send to property owners within the affected district that it is a notice of meeting with description.

Succession planning proposal from February meeting: tabled to April meeting.

Duty officer job description:

**8) New Business**

Public hearing on property inclusions into the district: Called to order at 8:50 p.m. Adjourned to public hearing at 8:51p.m. Returned to Board meeting at 8:54 p.m. after approving inclusions. [See attachment 1.](#)

Medical Billing Rate: Inquiry received on whether the Board wishes to change rates for 2017. At present, rates are in the upper half of area costs. Chief Farmer recommends maintaining the rates at current levels and Board concurs. With existing policy, collection rate of billing is very good.

Policy 100 and By-Laws: Drug and alcohol policy lacks definition of when a person is on-duty. Chief Farmer recommends definitions be added.

**9) Public Input**

**10) Adjourn meeting:** Meeting adjourned at 9:14 p.m. by Chairman Thomas.

**Attachment 1 – Public Hearing to Approve Property Inclusions**

**PUBLIC HEARING ON INCLUSIONS:**

State the following:

I call the Public Hearing on Inclusions to order at 8:50 PM.

The Notice for this Public Hearing was properly posted in the FLUME on February 17, 2017. The Board has not received any written objections to the inclusion of the 2 properties into the SPCFPD. Is there anyone present at this Public Hearing who wants to voice an objection to including these 2 properties? (wait for response ... there have never been any objections in the past)

Hearing no objections, I adjourn the Public Hearing portion of this meeting at 8:51 PM.

Motion to adopt the Inclusion Resolution (by STEVE WILSON)

Seconded (by SANDY RUCKER)

Is there any further discussion? All in favor?

The vote is unanimous (or actual vote if not unanimous).

The Resolution will be filed with the Court, the County Clerk and Recorder and the County Assessor's Office.



## SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT INCLUSION RESOLUTION

The following **Resolution to include the attached listed properties within the boundaries of the SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT** was passed by the Board of Directors at its regularly scheduled Public Meeting held on March 2<sup>nd</sup>, 2017

**WHEREAS**, the property owners have petitioned the **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT** for inclusion in said District of the Land hereinafter described; and

**WHEREAS, PUBLIC NOTICE** has been published in accordance with the law calling for a Public Hearing on the prayer of said petition and the Public Hearing appropriately conducted; and

**WHEREAS**, the District is not required to enlarge nor extend its facilities beyond those currently existing and all such enlargements or extensions are undertaken in the exercise of discretion as a government function in the interest of public health, safety and welfare:

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors of the **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT** shall, and hereby does, order the inclusion of the land described herein within the boundaries of the **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**. The names and addresses of the owners and the descriptions of said properties are as follows:

Owners: See attached list.

Legal Descriptions: See attached list.

The motion to adopt the foregoing Resolution was made by Director STEVE WILSON and seconded by Director SANDY RUCKER, put to vote and carried by unanimous vote.

Thereupon, the Board Chair declared the motion carried and the Resolution duly passed and adopted.

ADOPTED, this 2nd day of March, A.D. 2017.

  
\_\_\_\_\_  
Ken Thomas, Board Chair

  
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Attested: Director

Exhibit "A"

**Notice of Meeting  
of the Board of Directors of the Southern  
Park County Fire Protection District**

(1) That petitions for inclusion of real property into the Southern Park County Fire Protection District have been filed with the District by 100% of the owners of each property.

(2) That the names, addresses and properly descriptions of the petitioners are as follows:

1 - DANIELS BRIAN L  
DANIELS SUSAN J  
2606 NORTHEDGE DR  
COLORADO SPRINGS, CO 80918

Schedule No: 13008  
Legal Desc: T15 R73 S17 SW4  
PIKE TRAILS RANCHES  
FILING 2 LOT 063

2 - KAMP RICKY  
KAMP CONNIE J  
8887 SUN COUNTRY DR  
ELIZABETH, CO 80107

Schedule No 14108  
Legal Desc: T14 R72 S11 NE4  
SADDLE MOUNTAIN HEIGHTS  
FILING 02 LOT 667

(3) That the Board shall hear the petitions at its regular meeting scheduled March 2nd, 2017 at 7 p.m. at the Guffey Firehouse, 1745 County Road 102, Guffey, CO.

(4) That any person interested shall appear at the above stated place and time and show cause in writing why the petition should not be granted.

As published in the Park County Republican and Fairplay Flame on Feb. 17, 2017  
(Notice of Meeting)