



## SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

### Board of Directors' Regular Monthly Meeting

Thursday April 3<sup>rd</sup>, 2014 @ 7 pm

#### 1) Introduction of Visitors

Bill Betz  
Don D. Davis  
Marshall Dunn  
Joan LePage  
Lawrence LePage

Jim Moehle  
Pam Moore  
Mike Parrish  
Mary Reppard  
Sandy Rucker

J. Gordon Scott  
Dan Sullivan  
Sonia Sullivan  
Steve Wilson

#### 2) Attendees:

##### Board members present:

Amy Mason  
Flip Boettcher  
Anita Long (*by phone*)  
Mike Brandt (Secretary to the Board)

##### Excused Board Member:

Nancy Harper  
Jim Ivey

##### Department members present

Tim Rucker

#### 3) Call to Order:

Meeting called to order at 07:02 PM by Chairwoman Amy Mason.

#### 4) Approval of Agenda:

Ms. Mason has amended the published agenda. It is curtailed due to illness of Mr. Ivey and Ms. Long as well as the unavailability of Ms. Harper. Changes: the following are removed from the agenda: Reports: Chief's and Auxiliary; Old Business: Radio communications, CREATE Grants and Physician Advisor update; Public input from Mr. Betz; Personnel discussions.

Ms. Boettcher motions to approve the agenda and Ms. Long seconds; motion carried

#### 5) Approval of Minutes

Ms. Mason moved to approve minutes from 2014.03.06 meeting, second by Ms. Long; motion carried

Ms. Mason moved to approve minutes from 2014.03.13 meeting, second by Ms. Boettcher; motion carried

#### 6) Board Correspondence

April 10 from 6 to 9 pm there will be a meet and greet for the candidates at the Bull Moose.

There is an upcoming special district training workshop in Denver on April 16 from 11:30 to 13:30 at the SDA offices in Denver (with lunch for \$25.00) that board candidates may be interested in attending. Ms. Mason forwarded the notice to each candidate.

A hearing is scheduled to take place next week on 11 April at the Fairplay municipal building located at 901 Main St. at 9 a.m. regarding Mr. Simpson. It will be open to the public. If anything changes, it will be posted.

## 7) Committee Reports:

### a. Treasurer's Report (*Ms. Long, by phone*)

Report cover sheet was read to meeting and is available on the SPCFPD website.

Question: what was the legal fees budget for the year? Are the legal fees within the budget? *Ms. Long noted that the legal fees are greater than the budgeted \$2,200 for professional fees. Ms. Long will meet with Ms. Rucker at their convenience to review.*

Legal fees invoice: \$9873.50 for approximately 50 hours – approximately \$3,000 for election, about \$3,000 for contract negotiation with Aaron Mandel, \$3,765 for hearing preparation for Mr. Simpson. The bill came too late for Ms. Long to break down the invoice exactly. Election YTD spending is just under \$4,950.00 for the law firm. Ms. Long moves to approve this expenditure, second by Ms. Mason; motion carried.

Invoice from Dirks for Med 92 is \$1,805.09, exceeding approved \$1,800 amount by \$5.09. Original estimate did not have charges for a fuel line. Breakdown is parts: \$753.09; labor: \$1047. Ms. Long moves to approve this expenditure, second by Ms. Mason; motion carried.

Estimate for envelopes, printing & mailing costs, is from \$4,200 to \$4,800 depending on how many must be sent. Ms. Mason moves to approve this expenditure for up to \$4,800, second by Ms. Boettcher; motion carried.

### b. Public Relations (Newsletter) will go to press next week. If you have any material to add, please send to Ms. Baysinger. A new flag was donated for the flag pole today by Susan Geiger's mother.

## 8) Old Business

### a. Election update

Rhonda reports that the info for ballot has been submitted. List of property owners has been ordered and should arrive on April 4. Then she will accomplish the push to use this to generate a complete list of eligible voters. This list will go to the printers who will process and mail the ballots. Will perform a final update on April 16 – those who become eligible/ineligible will be added/removed from the mailing list. Process and deadlines are in line with the statutory requirements. Ballots must be mailed by April 21, and likely will be out on April 18.

Anyone who is in the community and is interested in being an election judge should make contact with Rhonda. Training is available next week. Judges shall be appointed by April 21<sup>st</sup>. Also needed is a Canvas Board that must certify the election results. It is to be made up of a board member, the DEO and an interested elector. Appointment and certification of the vote must be accomplished by May 20<sup>th</sup>. Nancy Harper and Sonia Sullivan have expressed interest – however Ms. Harper's availability may be limited. Canvas Board must certify the election results and is responsible for certification by lot if required. A special meeting must be set for oath of office for the new Board. It should not be set before May 20<sup>th</sup> as this is the date the certification must be accomplished.

More people may show up and can watch the count, although they will not have a formal role.

### b. Staffing Committee update – Changes to program showing that wildland crew responders are independent resources. There is a significant change in what will be paid to the district from the state if we supply these independent resources but the experience gained still benefits the department as long as we don't lose money. Under the new arrangement we will bill out the Engine at \$71/hour (with the District retaining \$50/hour). During the last 6 years the program generated almost \$134,000 for the department. Under the new proposed rates from the state, the program would have generated at least \$67,000 (possibly more). Adding to program – with

potential to use the wild land crew, including Acting Chief Mandel, similar to the program in the past. If Mr. Mandel is working with the wildland crew, the department will backfill for the position with a qualified person. ([Attachment 1](#))

Ms. Boettcher moves to approve this program, second by Ms. Mason; motion carried.

## **9) New Business**

### **a. Public Hearing on Inclusions called to order at 07:36 p.m.**

The Notice for this Public Hearing was properly posted in the FLUME on March 21<sup>st</sup>, 2014. The Board has not received any written objections to the inclusion of the 8 properties into the SPCFPD. Is there anyone present at this Public Hearing who wants to voice an objection to including these 8 properties?

Hearing no objections, I adjourn the Public Hearing portion of this meeting at 7:37 PM.

Motion to adopt the Inclusion Resolution (by Amy K Mason), Seconded (by Anita Long). The vote is unanimous to accept the motion. ([Attachment 2](#))

The Resolution will be filed with the Court, the County Clerk and Recorder and the County Assessor's Office.

## **10) Public Input**

- a. A request from the floor was that no contract be made with Mr. Mandel prior to the new board being installed. A further request made was whether an existing board member would make a motion not to grant Mr. Mandel a contract prior to the election. No board member made such a motion. It was noted that the Staffing Committee has other resumes in hand should Mr. Mandel be hurt or leave the district.
- b. Regarding wild land fire response – if the chief responds as part of the crew, is the chief still paid by the district? *It would depend upon what the Chief is earning. In the past Gene Stanley had a lower pay scale and was paid by the district while also being paid by the Forest Service during work on wildland fires.*
- c. Next scheduled meeting is May 1 at 7 pm.

## **11) Adjourn meeting:**

Motion to adjourn was made by Ms. Mason and seconded by Ms. Boettcher. Meeting adjourned at 7:53 p.m. by Chairwoman Mason.

## **Attachment 1: Resolution to change Wildland program.**

Due to recent changes in our Wildland agreements with Colorado, it is necessary for our District to make changes to our Wildland program.

1) Our personnel (volunteer and paid) who respond under the Wildland program will do so as "independent resources". As such, they will respond based on rates established by the state and agreed upon by the District and the responders. Additionally, we can no longer build in an hourly administrative rate for the District; though we can retain the admin billing fee remitted for each incident. Our profits from responders will decline considerably; however, the experience that our volunteers gain is worth untold dollars in "on the job" training. It is also a great incentive for them to continue to learn and volunteer with our District.

2) Most of the Service Income profit for the District has always been tied to our Engine (and crew) being dispatched. Under the new arrangement, our Engine will bill at \$71/hour. Aaron has proposed that \$50 go directly to the District as profit with the remaining \$21/hour to be used for backfill. Essentially, the \$21 would be used for salary and benefits (W/C insurance, FICA and Medicare) to be paid to temporary employee(s) filling in for the Chief while he is away on an incident.

During the past six years (2008 - 2013), the Wildland program generated almost \$134,000 of Service Income for the District. Under the above assumptions, that same income would have been much less.

However, even assuming an aggressive 50% reduction in revenues generated by the new program, the District would still have generated approximately \$67,000 over six years. This "new" program still makes sense as a way to train and incentivize volunteers while also contributing additional monies to the District's bank account.

Aaron has requested that the Board approve the "new" Wildland Program.



## **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT INCLUSION RESOLUTION**

The following **Resolution to include the attached listed properties within the boundaries of the SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT** was passed by the Board of Directors at its regularly scheduled Public Meeting held on April 3, 2014:

**WHEREAS**, the property owners have petitioned the **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT** for Inclusion in said District of the Land hereinafter described; and

**WHEREAS, PUBLIC NOTICE** has been published in accordance with the law calling for a Public Hearing on the prayer of said petition and the Public Hearing appropriately conducted; and

**WHEREAS**, the District is not required to enlarge nor extend its facilities beyond those currently existing and all such enlargements or extensions are undertaken in the exercise of discretion as a government function in the interest of public health, safety and welfare:

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors of the **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT** shall, and hereby does, order the inclusion of the land described herein within the boundaries of the **SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**. The names and addresses of the owners and the descriptions of said properties are as follows:

Owners: See attached list.

Legal Descriptions: See attached list.

The motion to adopt the foregoing Resolution was made by Director Amy K. Mason and seconded by Director Anita Long, put to vote and carried by unanimous vote.

Thereupon, the Board Chair declared the motion carried and the Resolution duly passed and adopted.

ADOPTED, this 3<sup>rd</sup> day of April, A.D. 2014.

*[signed] Amy Mason DVM*

Amy Mason, DVM, Board Chair

*[signed] Kathryn Boettcher*

Attested: Director