



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT**  
**Minutes for December 19, 2013 Special Board Meeting**

- 1) **Visitors and Attendees:** Visitor in attendance is Sam Calanni. Board members present are Amy Mason, Flip Boettcher, Harry Gintzer and Secretary to the Board Roberta Smith. Department members present are Chief Mike Simpson, Aaron Mandel, Gordon Scott, Mike Parrish and John Stride. Auxiliary member present is Mike Brandt.
- 2) **Call to Order:** Meeting called to order at 8:15AM by Chairwoman Amy Mason.
- 3) **Approval of Agenda:** Flip Boettcher motions to approve the agenda as submitted and Harry Gintzer seconds the motion. Vote is unanimous.
- 4) **Approval of Minutes from the Dec. 5<sup>th</sup> Public Meeting:** Harry Gintzer motioned to approve the minutes as submitted and Flip Boettcher seconds the motion. Vote is unanimous.
- 5) **New Business:**

**Goal Setting for Next Six Months:** Amy Mason discussed speaking individually with each Board member and other Department members and volunteers regarding goals and challenges for the next six months. One of the primary challenges is replacing the Board Members that are leaving. Anita Long is on track in talking with interested parties in the Treasurer's position

**Board Positions Openings:** Flip Boettcher is publishing an article in the Flume regarding Board positions that are open. This article will also be published in the Newsletter. John Stride, Gordon Scott and Mike Parrish indicate that they are interested in Board positions. Sam Calanni states that the 60 day clock for temporary replacement of Board positions has started. The County Commissioners will appoint temporary replacements of Board members if SPCFPD Board does not. There are three four year term Board positions and one two year term Board position up for election in May 2013.

**Ambulances and Discussion of Dispersion of Supplies and Equipment:** Amy Mason read the article she will be submitting for publication in the Newsletter regarding SPCFPD EMS BLS. Mike Simpson discusses with the Board since the District Ambulances will not be running ALS but BLS he states the District may surplus the ALS equipment not needed to another agency. Aaron Mandel clarifies that the District currently has two sets of ALS equipment and one ALS set will be retained in the event EMS is upgraded to ALS in the future. Aaron briefly discussed the possibility of selling the two current older ambulances Med 91 and Med 92 to purchase a newer BLS ambulance. A Type III BLS used Ambulance with 4 wheel drive could be purchased from \$16-\$18K. Aaron states Department could possibly sell surplus equipment for approx \$15K. There is a possibility we cannot sell Med 92. Mike states that service trucks have been outfitted with BLS equipment and some with first responder equipment if an ambulance is not on scene.

**Communication – Community Education:** Amy Mason discusses she is working on improved communication and transparency. Dr. Ross will be leaving and we will be getting a new physician provider to come into our district approx three times a year.

**Prevention Medical and Health with Dr. Ross and Jeff Force:** Amy Mason discussed potential preventative measures and educational measures for potential community health discussions in 2014. She also discussed her personal experience learning about cardiac risks for females at high altitudes.

**Fire Prevention:** Once the State has a finalized legislated Prescribed Fire Plan and Fuels Management Plan Aaron will be drafting their SOG's for conducting Prescribed Burns which will have to be approved internally and then by the State of CO. This is a work in progress which can take up to two years to be finalized resulting in minimal liability to the District in providing Prescribed Burns for the public. Aaron briefly read from proposed Senate Bill 13-083 which addresses liability. A question was raised about burn permit and they are current for one year at a time.

**FCC regarding Licensing due in October 2014:** Dave Baysinger will be responsible for renewal and Amy will get the pertinent information to him.

**Chief's Report (see report):** Report given by Chief Simpson. Calls for December 1 through December 19 are as follows;

Incident Responses:	Month	Year to Date
Traffic Accidents	1	15
Medical	0	30
Wild Fire	0	6
Smoke Reports	0	17
Structure Fire	0	3
Other	0	8
Total Calls	1	79

Mike states there has only been one call this month to date. Gordon Scott and Mike Simpson attended the Retention/Recruitment conference in Keystone on Dec 6 and Dec 7. The Departments in attendance at the conference provided input that our District has the best public communication via our Newsletter. Mike And Gordon stressed the Department's first and foremost commitment to the public to the conference attendees. The conference was attended by High Ranking State Officials and discussion of continuity, availability and cost of training for EMS services. Mike also reported on the Volunteer Recognition Dinner to be held on January 16<sup>th</sup> at 6:00PM. He presented the menu and cost per person. The current signup sheet of attendees is 34 people at a cost of \$850. Chief commented that the Auxiliary Christmas Party at Station #1 was well attended. There has been good feedback on food and gifts. Mike Brandt from the Aux also reported that the toys Santa gave out to the kids at the party were from Toys for Tots. Santa also will be handing out gifts from Toys for Tots to the kids at the Guffey Charter School this afternoon. Amy Mason made two peach cobbler one for the Department and one for the Road and Bridge. Mike took the cobbler to the Road and Bridge from the Board and the Department and mentioned to them if they were so inclined to run their snow plow blade through the parking lot it would be greatly appreciated. Wildland Fire update given by Aaron Mandel. Aaron has been in contact with Leadville Fire and attempting to contact Hartsel Fire regarding an S212 Chainsaw Certification Course through the State and sponsored by our Department at the end of March/beginning of April timeframe. Aaron will be teaching an S13190 Introduction to Wildland Course on March 14, 15, 16, and 17, 2014. 952 has been out of service due to a frozen, cracked pipe. Aaron had to remove it from national rotation. Jim Yoder should have the truck back in service today. Aaron has been inventorying turn out gear. Equipment inventory of Station #1 has been completed and inventory of Station #3 is almost complete. Inventory of Station #2 needs updating.

**SPAD Meeting and Upcoming Inter Agency Agreements Workshop:** Chief Simpson, Amy Mason and Anita Long attended the SPAD Board Meeting on December 19<sup>th</sup>. Amy states the

meeting went well. Amy read the email from Paul Mattson, District Chief and Paramedic. The highlights of the meeting were that the existing mutual aid agreement no longer serves a purpose and will be terminated as of 12:01 AM on January 1, 2014. SPCFPD legal counsel will prepare a proposed memorandum of understanding to replace the mutual aid agreement detailing the working relationship between SPAD and SPCFPD. There will be a Special Board Meeting on January 16<sup>th</sup> which will be attended by Paul Mattson of South Park Ambulance District, Candy Shoemaker from South West Teller EMS, and Tim Dienst of Ute Pass Ambulance Service who will make recommendations for a permanent solution to the issues confronting SPCFPD.

**6) Old Business:**

**Newsletter Update from Rita:** All articles have been submitted. The Newsletter should be in the mail by January 10. The Newsletter will have a December date to coordinate with our advertisers. Rita and Dave Baysinger are working on a power point presentation for Dave's radio club about what they do when out on fires. Rita wants to offer this as an inclusion into our community training next year. Rita will preview the presentation for the Department.

**Chief's Contract:** Chief Simpson's contract is coming up for renewal. Amy Mason has provided the Chief with a draft of the proposed contract for his review and input. Also, Amy has provided the Board members with a copy of Exhibit B "Duties of the Chief" for review and rework as applicable as some duties may have changed. Amy would like the contract updated and agreed upon at our earliest convenience and if possible by the next meeting. Amy requested that Aaron provide a listing of his duties to the Board. Aaron consented to provide the listing.

**Chief's EMT Certification:** The Chief's EMT B certification is valid with National; however, Colorado does not recognize National certification. Mike needs approx 30 CEU hours to recertify nationally. Mike can work with Cripple Creek Ambulance to update CEU hours but will need relief coverage to attend classes outside of the District. Amy states that this Department needs to help Mike get certified. Aaron Mandel and Gordon Scott state they can provide relief coverage. Amy stressed it is a Board and Department priority that the Chief is EMT B certified. Mike stated that he could realistically complete his CEU's by the end of March.

**Volunteer Appreciation Dinner Update:** Chief Simpson discussed a bundle package with short sleeve T shirt, long sleeve T shirt and full sleeve hoody with fire department prints for \$32.95 per bundle for a minimum order of 24 bundles. These are for department members and Aaron states the wildland fire group should also be included. The cost for the 24 bundles would be approx \$800. Amy Mason asked Mike Brandt if the Aux could pay for the bundles. Mike Brandt states he would have to check the bylaws and discuss the issue with others. Harry Gintzer motions to approve this purchase of bundles for the fire fighters before the awards banquet even if the Aux cannot participate. Flip Boettcher seconds the motion.

**7) Public Input:**

**8) Adjourn:** The meeting was adjourned at 10:00AM by Chairwoman Mason.

**Respectfully Submitted by Roberta Smith, Secretary to the Board**

