



**SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT  
Minutes for December 5, 2013 Public Board of Directors Meeting**

- 1) **Introduction of Guests and Attendees:** Guests in attendance are Elisa Simpson, Rose Garland and Davis Tilton. Board members in attendance are Sam Calanni, Anita Long, Flip Boettcher, Amy Mason and Harry Gintzer. Department members present are Chief Simpson, Aaron Mandel, Jim Ivey, Don Rocksted and Bill Harper. Auxiliary members in attendance are Doug Schellenger, Mrs. Harper, Don Cole and John Stride.
- 2) **Call to Order:** Meeting called to order at 4:48PM by Chairman Calanni.
- 3) **Approval of Agenda:** Anita Long motioned to approve the Agenda as submitted. Flip Boettcher seconded the motion. No further discussion. Vote is unanimous.
- 4) **Approval of minutes:** Anita Long motioned to approve the November 7, 2013 Board Meeting as submitted and Harry Gintzer seconded the motion. No discussion. Vote is unanimous. Harry Gintzer motioned to accept the November 21, 2013 Special Meeting as submitted and Flip Boettcher seconded the motion. No further discussion. Vote is unanimous.

**5) Directors, Chief , and Committee Reports:**

**Public Relations (Fall Newsletter):** Rita Baysinger reports she could complete the Fall Newsletter by Monday or Tuesday of next week if she receives the remainder of the articles which are due regarding Department volunteers. Discussion followed by the Board regarding the article about the status of the EMS. It was decided all Board members must approve the article prior to submission to the Newsletter.

**Regulatory matters (see attached schedule):** Sam Calanni distributed a letter from Toussaint, Nemer & Coaty, and P.C. regarding Statutorily Required Filings. Sam discussed each requirement with the Board. Questions and discussion followed as appropriate.

**Treasurers Report (see report):** Anita Long reported on the highlights of the November 2013 Treasurer's Report. Anita presented the Resolution for Supplemental Budget and Appropriation for approval whereas the District received Service Income that is \$18,664 over the amount that was budgeted for 2013. Therefore, be it resolved that the 2013 appropriation for the Reserve Fund is hereby increased from \$10,000 to \$25,750 for capital outlays which were originally budgeted as well as capital improvements to two vehicles and the storage area of Station #1, purchase of a 12-lead LifePak System for the ambulance and purchase of a radio for Wildland Program. Anita motions to approve the Resolution and seconded by Flip Boettcher. No further discussion. Vote is unanimous. Anita motions to transfer \$32,721.12 from the General Fund to the Reserve Fund. This will reimburse the Reserve Fund for the \$22,721.12 (net of \$3000 in grants) expended for Capital improvements and will add an additional \$10,000 to the Fund so that the Reserve Fund balance at 1/1/2014 will be \$40,000. Amy Mason seconded the motion. No further discussion. Vote is unanimous. Anita Long motions that we pay Pinnacol Assurance the \$8,819.26 which is currently in the W/C Payable account. This amount was collected from the Colorado Department of Public Service for Worker's Compensation related to the contract (1099) employees who responded to the

Wildfire/Emergencies outside of the District in 2013. Therefore, the cash will be expended in the same year it was received from the State. Amy Mason seconded the motion. Vote is unanimous.

**Chief's Report (see report):** Chief Simpson reported on the highlights of the November 21<sup>st</sup> through November 30<sup>th</sup> Department activities. Some highlights during this period were a Special Board Meeting on November 21<sup>st</sup>. A support letter was written for Guffey Charter School's intention to purchase property for the purpose of providing a communications tower on said property to enhance communication and educational opportunities for the students of the school. Due to legal and time constraints, we are unable to commit to financial support at this time. However, pending grant approval, SPCFPD will readdress this issue for further consideration in 2014. October run reports have been sent to Kathy for NFIRS input. The Board of Directors received a letter from South Park Ambulance District regarding Termination of Mutual Aid Agreement. The SPAD Board is prepared to discuss this termination with the SPCFPD Board at the next regularly scheduled meeting to be held in Fairplay at 6:00PM on December 10, 2013. The calls for the month of November are as follows;

<b>Incident Responses:</b>	<b>Month</b>	<b>YTD</b>
Traffic Accidents	2	14
Medical	2	30
Wild Fire	1	6
Smoke Reports	2	17
Structure Fire	0	3
Other	2	8
Total Calls	9	78

Aaron attended the State meeting in Pueblo for Proscribed Fires. Aaron stated that he had been misinformed and immunity to SPCFPD would not be granted if their guidelines were followed. If SPCFPD follows the State's Burn Plans they have no problems with SPCFPD conducting Proscribed Fires. SPCFPD will have to apply for the Clean Air Permit. Rita Baysinger stated that other responders have been paid on the flood billings. Aaron has a call into the State to inquire regarding our flood billings. We may have been declined due to two of the three responders self dispatched without proper procedure. Aaron has sent a letter to all responders that all their paperwork needed to be in order or they may have just volunteered their time.

**Auxiliary Report:** Report given by Doug Schellenger. He states he will be available after all from December 19 through January 5. November 30<sup>th</sup> was the Christmas lighting. Christmas Party will be September 15<sup>th</sup> starting at 4:00PM and will be a potluck. Ron Oliver will be Santa and there will be four elves this year Emily Mason, Jessica Mason, Ryan Mason and Elisa Simpson. The Aux will buy ceremonial flags for the Department. The Aux also gave a total of 18 Thanksgiving turkeys to the fire volunteers.

## 6) **Old Business:**

**2014 Inclusion Update:** Sam Calanni reports that we have two new properties who have applied for inclusion in 2014. Sam suggests that another mailing regarding inclusions be completed prior to posting the list of properties applying for inclusion. Sam recommends that the list be posted by March 2014 and voted upon at the April 2014 meeting. According to legal counsel property owners must voluntarily apply for inclusion into the Fire District. There are currently 1696 included properties and 771 non included properties in the District. Of the 771 non included properties 21 properties are exempt which leaves 749 properties that are not included and represents \$43,000 in taxes. Properties are considered included if they have pending inclusion applications.

**Clarify Chiefs' Health Plan:** It was requested that in lieu of an annual salary increase that the Board absorbs between \$90 and \$100 a month for Chief's health insurance. Mike Simpson states he

would like this issue discussed publically. Board discussion follows. The exact amount of the annual premium is \$10,104.48. Sam Calanni motions that the previous allocation of \$9000 for health insurance for Chief Simpson be increased to \$10,105 for policy year 2014 in lieu of any salary increase for 2014. Harry Gintzer seconds the motion. Discussion follows. The motion passes with a vote of three in favor and two opposed.

**Review Policy # 20 and 80:** Policies #20 and #80 tabled until the next meeting.

## 7) New Business:

**Appoint 2014 Election Official (and confirm election-related 2014 dates):** Sam Calanni states that this Resolution appoints Mary Ann Melvin as the Designated Election Official for the regular election scheduled on May 6, 2014. It authorizes the DEO to cancel the said election if there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write in candidates. The Board further authorizes and directs the DEO to publish and post a Notice of Cancellation of Election at each polling place and all other designated places. The DEO also notifies the candidates that the election was cancelled and they are elected by acclamation. According to DOLA the deadline for submitting self nomination forms is February 28, 2014. Anita Long motions that this Resolution as described be accepted and Amy Mason seconds the motion. Vote is unanimous.

**Resolution to Approve 2014 Budget:** Anita Long motions to adopt the 2014 Budget and motion seconded by Harry Gintzer. Motion passes unanimously.

**Resolution to Set 2014 Mill Levies:** Anita Long motions to accept the Resolution to Set Mill Levies which essentially sets the mill levy at 7.846 mills and Harry Gintzer seconds the motions. Motion passes unanimously.

**Resolution to Appropriate Funds for 2014:** Anita Long motions to accept the Resolution to Appropriate Sums of Money and Amy Mason seconds the motion. Motion passes unanimously.

**Set and Approve 2014 Public Meeting Schedule:** The first Thursday of each month for the entire year has been designated for Board of Directors Meetings. Anita Long motions to accept the Schedule of Regular 2014 Board Meetings and Flip Boettcher seconds the motion. Motion passes unanimously.

**Volunteer Appreciation Dinner:** Amy Mason motions to sponsor the Volunteer Appreciation dinner for volunteers and their spouses and Harry Gintzer seconds the motion. Chief Simpson will coordinate with the Bull Moose for the second or third week in January. Motion passes unanimously.

**Authorize Auto Pay for Chiefs' Health Insurance:** Anita Long moves that the District allows the Treasurer to use the automatic payment that is available through the Public Sector Health Care Groups Insurance Plan on a monthly basis to pay the Chief's health insurance. Amy Mason seconds the motion. Motion passes unanimously.

**Election for Chairman/President:** This is Sam Calanni's final Board Meeting as he has resigned his position effective December 5, 2013. Sam motions to have an election for Chairman of the Board of Directors and President of the District. Anita Long nominates Amy Mason. No other nominations. Flip Boettcher motions that nominations be closed and Anita Long seconds the motion. Amy Mason is voted Chairman of the Board. A plaque is presented to Sam Calanni for recognition of his service to the District from 2008 to 2013. Sam states it has been a privilege to serve the District, Board, Department and the volunteers.

- 8) **Public Input /Events:** Aaron Mandel made an announcement that he will no longer be participating in the EMS Program. John Stride announces his interest in becoming a Board member and his background as a Prosecuting Attorney. Sam announces the next meeting is December 19 at 8:00AM and is open to the public.
- 9) **Adjourn Public Meeting:** The meeting is adjourned at 6:49PM by Chairman Calanni.

**Respectfully Submitted by Roberta Smith, Secretary to the Board**