

## SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT

### Minutes of April 5, 2012 Public Meeting

- 1) The meeting was called to order by Chairman Calanni at 7:04 PM.
- 2) **Attendees:** Board members Sam Calanni, Amy Mason Flip Boettcher and Harry Gintzer were present. Treasurer Anita Long was on excused absence. Also present were Board Secretary Roberta Smith, Chief Don Felton, Wildfire Coordinator Gene Stanley, Volunteers Larry LePage and Joan LePage, Auxiliary members Dave Tilton, Barb Felton, and Doug Schellinger, and guest Jim Smith.
- 3) **Leave of Absence:** Board Secretary Roberta Smith requested a two month leave of absence because of health issues, family matters and the time demands with her involvement with the Guffey Health Fair. Without objections her request was approved.
- 4) **Approval of Agenda:** Amy Mason moved and Flip Boettcher seconded approval of the Agenda as submitted. The motion passed unanimously.
- 5) **Approval of the March Meeting Minutes:** Several minor corrections were made to the minutes and Flip Boettcher moved to accept the corrected minutes. The motion was seconded by Harry Gintzer and it passed unanimously.
- 6) **DEO Report:** The oaths of office for the two elected Board Members will be administered at the June meeting (first meeting following the biennial election date). Board Officers will also be elected at that meeting. It was noted that the position of Chairman of the Board and President of the District is a single person with two titles (as advised by the District's legal office).
- 7) **Directors and Chief's Reports**
  - Treasurer's Report:** In the absence of Treasurer Anita Long, the Chairman presented the Report, which had been prepared by the Treasurer. Highlights included YTD income of \$6,116 more than budgeted, because of the timing of service income received, and expenses \$2,720 more than budgeted primarily because of apparatus repairs and travel related to training. All budget elements are within acceptable limits. It was also reported that the Office of the State Auditor has accepted our application for Exemption from Audit. A copy of the Treasures Report and financial statements are attached to these minutes.
  - Public Relations:** The next Newsletter is scheduled for publication in May. Ads are being accepted and eleven have been received to date. The next issue will feature one of our randomly drawn advertisers.
  - Regulatory Matters:** As stated in the Treasurers Report, our request for exemption has been approved. Oaths of Office will be sent to DOLA after they have been administered in May.
  - Chief's Report:** Chief Felton presented the Chief's report a copy of which is attached to these minutes. Highlights included approval of a 50/50 grant from the Colorado State Forest Service for the purchase a booster pump and hose pack, activity for the month, results of the Chief's retirement events, and an update on the hand held radio testing and procurement. A motion was made by Flip Boettcher and seconded by Harry Gintzer to approve the expenditure of \$1270.86 (50% to be reimbursed by the Forest Service) for the purchase of a pump and hose pack. The motion passed unanimously. Gene Stanley briefed the attendees on our District's participation in the Lower North Fork Fire and advised the approximately \$4,400 income would be forthcoming to the District. It was also agreed that rather than invest in "pagers", to assure that dispatch messages were received from the Pueblo Dispatch Center, we would use call forwarding for this assurance. Anita Long will be asked to coordinate this feature.
  - Auxiliary Report:** Dave Tilton gave the Auxiliary Report which included a summary of the successful pot luck retirement dinner for Chief Stanley and the Plaque presentation, an item will be prepared for the next Newsletter, a thank you to Barb Felton for planning and hosting the Community Appreciation

Day, the plans for a Cinco de Mayo chili dinner, and shared the plans for the placement of the memorial flagpole at Station one.

**8) Old Business**

**Station 2 Land Condemnation:** Chairman reported that all Court Documents had been filed and the process is moving forward with no known problems. It was noted that a brief article appeared in the Flume regarding this condemnation.

**Status of Exemption from Audit:** As previously reported, our Application was accepted by the State Auditor.

**Pagers for Pueblo Dispatch:** As reported in the Chief's Report, the pagers will not be purchased and the District will add a call-forwarding feature to our telephone system.

**9) New Business**

**Public Hearing on Inclusions:** Chairman opened the Public Hearing on Inclusions at 7:52pm. It was noted that the legal notice of this public hearing had been advertised in the Flume as required by law. The Chairman reported that 13 Property owners, all within the current perimeter boundaries of our District had requested "inclusion" in our District. He further advised that no written objections had been received to these "inclusions". He called for oral objections and there were none. He adjourned the Public Hearing at 7:53pm.

**Resolution to Include Properties:** Amy Mason moved that the resolution be adopted to include the 13 listed properties into our District. Flip Boettcher seconded the motion and the motion passed unanimously without discussion.

**Policy Review:** Amy Mason suggested that the Policies under which the District operates should have periodic reviews and updates as necessary. All board members agreed that this is a good idea and beginning with the May meeting a policy or policies will be reviewed and updated/corrected to meet current needs. There are 14 polices, two of which have been reviewed or are new within the past year so, one per month seemed to be a reasonable schedule which was agreed to. Chairman Calanni will email to each Board Member a copy of the Policy to be reviewed at each meeting.

**Use of the Service Truck as a Canteen:** A discussion was held on the advisability of using the current unused Service Truck as a mobile Canteen for the Auxiliary to transport food and water to on scene volunteers. The Operation Unit, the Board, and the Auxiliary all agreed to use the Service Truck for this purpose. It was noted that the District would retain ownership and that needed repairs (brakes) would be performed before it is placed in service.

**10) Public Input:** None

**11) Adjourn Public Meeting:**

The meeting was adjourned by the Chairman at 8:06pm

**Respectfully Submitted:**

Amy Mason

Sam Calanni