



**CAPITAL IMPROVEMENTS PROGRAM
SOUTHERN PARK COUNTY FIRE PROTECTION DISTRICT
For Budget Year 2018**

APPROVED:

Kenneth C. Thomas, Board Chair SPCFPD

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1. PURPOSE

In the interest of complying with Colorado laws and fulfilling its responsibilities to the SPCFPD community, the Board of Directors of the SPCFPD hereby adopts this Capital Improvements Program.

More specifically this program will:

- Create a roadmap for disciplined spending of taxpayers' money
- Focus on community needs and the District's capabilities
- Assist in Compliance with Colorado State Law
- Assure the legally required annual inventory of property is completed
- Maintain the District's eligibility for Federal and State Grant Programs

2. DURATION OF PLAN and RESPONSIBILITIES

The Plan has been prepared based on a rolling 5-year cycle and will be reviewed and updated annually consistent with preparation of the District's Annual Budget Submission and Annual Property Inventory.

Specific milestones:

- Complete the Annual Inventory of the District's Capital Assets by September 1st of each year
- Perform a condition assessment of these assets as a part of the Inventory
- On a priority basis, determine the immediate needs of the District for improvements and for extending the useful life of these assets
- Recommend possible funding sources for these needs
- Submit the revised Plan to those responsible for preparing the District's budget by September 1st
- The Fire Chief and Executive Staff will be responsible to the Board of Directors for the timely execution of this program
- The Board of Directors will be responsible for designating and setting aside the appropriate funds for Capital Asset Improvements as part of the annual budget submission
- The Board of Directors will be responsible for designating a Plan Administrator for each plan year

3. PLAN ADMINISTRATION

The Plan Administrator will be responsible for the identification of District's needs and for the implementation of the Plan. For plan year 2018, the designated Plan Administrator is Fire Chief Eugene Farmer.

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4. BASELINE OF CURRENT CAPITAL ASSETS

The following lists are the Capital Assets currently included in the financial records of the SPCFPD and their current Book Value. Together with the Condition Assessment this forms the baseline of Capital Assets at the time of the budget submission.

Capitalized Asset Listing Book Value

Apparatus

C9 Chief's Truck / 2002 Ford	14,982.26
M91 Ambulance / 2001 Ford	27,000.00
M92 Ambulance / 1992 Ford	8,000.00
M93 Ambulance / 1998 Ford	2,126.93
B91 Brush Rescue / 2005 Ford	57,502.14
B92 Brush Rescue / 1986 Unimog	85,611.56
B93 Brush Rescue / 1990 Chevy	44,074.36
E91 Pumper / 1993 Navistar	123,536.69
E92 Pumper / 1985 GMC	8,490.00
E93 Pumper / 1993 Pierce	9,000.00
T91 Tactical Tender / 1985 Freightliner	53,619.21
T92 Tactical Tender / 1988 Kenworth	51,742.16
T93 Tactical Tender / 1995 Osh Kosh	76,973.70
Total Apparatus	\$578,661.94

Building and Land

Station 1 Building / Amenities	157,765.48
Station 1 Land	10,000.00
Station 2 Building / Amenities	60,256.55
Station 2 Land	23,689.32
Station 3 Building / Amenities	87,087.15
Station 3 Land	22,500.00
Total Building and Land	\$361,298.50

Equipment	
Fire Equipment	133,352.06
Medical Equipment	44,251.00
PC and Software	8,511.09
Radio Equipment	46,278.98
Radio Towers / Communications	20,304.99
Tools	5,796.39
Total Equipment	\$258,494.51
Total Capital Assets	\$1,198,454.95

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5. IDENTIFICATION OF NEEDED CAPITAL IMPROVEMENTS

Routine repairs and maintenance of Capital Assets will be performed using operating funds and are not to be included as a part of this Capital Improvement Program. During the annual inventory and condition assessment (performed in August) and throughout the year the need for

new capital improvements (i.e. equipment, major building additions/improvements, computers, radios, etc.) shall be documented and prioritized. This list will be submitted to the Board of Directors for funding consideration for the next budget cycle. This list will be part of the public budget review conducted each year. Funding sources must be identified and available for each capital improvement item.

The approved Capital Improvement Items list will be shown in part 6 of this plan. Part 6 will be divided into 3 sections. Section 1 will summarize actual accomplishments of the approved projects for the previous plan year. Section 2 will show the approved projects list for the current plan year. Section 3 will show the anticipated capital needs for years 2 through 5 and beyond.

6. APPROVED PROJECTS LIST

Section 1: The following projects were approved or added for Fiscal Year 2017 (Jan-Dec).

- Replaced Command Vehicle C9. Old Command Vehicle was sold for \$2,500 and newer Command Vehicle cost \$14,982.
- Remodeled the kitchen and training room as well as created a day room upstairs for the volunteers.

Section 2: The following are the approved Capital Asset purchases for this current 2018 plan year.

- An amount of \$59,800 has been set aside to be used for Capital assets not yet identified.

Section 3: The following are projected Capital needs for plan years 2015 through 2020 and beyond.

- Phase out older Apparatus and replace with newer multiple purpose Apparatus. Specific details will be detailed in future Capital Improvements Program.
- Improvements to Fire Station #1 to include installation of exhaust ventilation system, replace/repair overhead doors and convert manual doors to powered.
- New Fire Station at County Road 71 approximately 3 miles north of CR 102. Population density does not yet justify this station but may in the future.
- Provide water storage at each station.